

Supervisors' Meeting

January 3, 2023



Call to Order – Meeting was called to order at 9:30 am by Chairman Mark Morrow. In attendance were Supervisors Carr, Howell, Klinger and Hunsinger. The meeting was held at the township office.

An Executive Session and Re-Organizational were held prior to the meeting.

Approve December minutes – On a Carr/Klinger motion, minutes were approved with making a correction to placing signs at Holmes Lane instead of Creek Road as was written in the December minutes. Motion passed 4-0.

Solicitor – Barry Lewis reported that Geisingers solicitor does not expect to get their HOP until mid-March and asked that we sign their developer's agreement. Mr. Lewis let them know that we cannot do that until they receive their HOP.

Police – Reported by Chief VanDine. See attached.

Zoning Officer – Reported by Mr. Sutton. See attached.

Planning Commission – Not present.

Park Committee – Not present.

SEO – Not present.

Roadmaster – Reported by Shawn Donbach. See attached.

Emergency Management – No report.

Manager's Report – Mr. Sutton reported that Sandy Levan of 34 Pony Trail Drive filed a complaint about drainage issues at the beginning of her driveway. Ms. Levan had concerns that there was a pipe under her driveway that was covered up. Shawn Donbach will check and see if there is an existing pipe and bring the information back to the supervisors. Mr. Sutton also reported that Bloomsburg Recycling is charging the Township one hundred dollars a month to drop off recycling there. Supervisor Klinger suggested looking into the Danville Recycling Center. Mr. Sutton stated that the new tractor is in and it is about ready to be delivered.

Mr. Sutton could not present the financial report due to not having the final numbers. Mr. Sutton will provide the report at the next meeting.

Citizen's Comments:

Scott Traugh reported that the Buckhorn Fire Company 2022 annual report noted that they had 187 incidents for the year.

Old Business:

1. **Grader Repair** – The grader has been fixed and is back in service.

New Business:

2. **Insurance Renewal** – DGK insurance renewal has increased \$3,474.00 over last year.
3. **Ordinance 01-03-2023 Cable Franchise**– This ordinance allows us to collect money from Service Electric Cable Tv. On a Klinger/Hunsinger motion Ordinance 01-03-2023 as described above was adopted. Motion passed 5-0.
4. **PSATS Conference** – Supervisor Randy Howell and Manager Jeff Sutton will be attending the PSATS conference. Randy Howell was appointed voting delegate.

5. **Integrity Letter of Credit** – Integrity/Sunland Preserve had submitted a request for release of their Security Bond or Letter of Credit. Andy Keister has reported that he feels everything is good to go and recommends the release of the Security Bond. On a Morrow/Hunsinger motion, it has been agreed to accept Integrity's request. Motion passed 5-0. There was an executive session prior to the meeting to discuss Integrity. On a Hunsinger/Howell motion, it was agreed to accept Integrity's \$5,000.00 payment. Motion passed 5-0.
6. **Police Officer Resignation** – Carter Pries has submitted his letter of resignation. He will resign as of January 6, 2023 and will be moving on to South Williamsport Police Department. On a Morrow/Carr motion, Carter Pries resignation was accepted effective January 6, 2023. Motion passed 5-0.
7. **Police Officer Hire**– After listing an ad for the police officers' position on PA Chiefs, Chief VanDine held an interview with applicant Shayna Ragan. Mr. Sutton and Chief VanDine requested to hire Ms. Ragan after a successful interview effective January 7, 2023. On a Carr/Howell motion, approval was given to hire Shayna Ragan effective January 7, 2023. Motion passed 5-0.
8. **Surplus Police Radios** – With all the upgrades to the radios at the police station there are several old radios that have been removed from their cars as well as their portables to be sold. On a Morrow/Carr motion, it was agreed to sell the portables and keep and reuse the mobile stations for the township equipment. Motion passed 5-0.
9. **Police Storage** – Mr. Sutton stated that the police station office is very cluttered and could use a storage unit that could be placed between the pole building and the police station. Chief VanDine had found storage units available on Federal Surplus, but we had dropped our membership. On a Carr/Morrow motion, it was agreed to bring a detailed plan to February's meeting. Motion passed 5-0. On a Carr/Hunsinger motion, it was agreed to pay the \$500 Federal Surplus membership. Motion passed 5-0.
10. **Tree Damage** – An agreement has been made to settle the tree damage case with Lemans for \$550.00. On a Howell/Hunsinger motion, it was approved to accept the agreed payment from the Lemans. Motion passed 5-0.

Other Business:

Approve Bills as Posted – On a Howell/Klinger motion, the bills as posted were approved. Motion passed 5-0.

Adjournment of Meeting – Meeting was adjourned at 10:28 am.

Respectfully submitted,

Denise Weaver
Township Secretary