

**Hemlock Township Supervisors  
Re-Organizational Meeting  
January 3, 2023**



**Call re-organizational meeting to Order:** Meeting was called to order at 9:00 am by Chairman Mark Morrow. In attendance were Supervisors Hunsinger, Klinger, Carr, and Howell.

**Nominations were opened for the position of Chair:** On a Klinger/Hunsinger motion, Mark Morrow was appointed Chairman. Motion passed 5-0.

**Nominations were opened for the position of Vice-Chair:** On a Klinger/Hunsinger motion, Dan Carr was appointed as Vice-Chairman. Motion passed 5-0.

**Police Chief Contract Approval:** On a Klinger/Carr motion the Police Chief contract was approved with a 3% pay raise. Motion passed 5-0.

**Name Primary and Alternate Reps to Columbia County Sanitary Administrative Committee:** On a Howell/Hunsinger motion, Supervisor Mark Morrow was nominated as primary rep and Supervisor Fred Klinger as secondary rep. to the Columbia County Sanitary Commission. Motion passed 5-0.

**HMSC – Re-appoint Denny Garrison to serve on the board:** On a Morrow/Hunsinger motion, Denny Garrison was re-appointed to the HMSC board. Motion passed 5-0.

**Appointments of Zoning Hearing Board Members (2-year term):** On a Hunsinger/Klinger motion, Ken Wenner Jr. was appointed for a two-year term. Motion passed 5-0.

**Appointments of Planning Commission Board Members (4-year term):** No action needed for 2023.

**Appoint township personnel (see township organization sheet for 2022):** On a Morrow/Carr motion, recommendation was made to accept all personnel on the list as revised and retain those from last year and accepting any new people on the list. On a Morrow/Hunsinger motion, Jodi Guzevich was appointed for a two-year auditor term. Motion passed 5-0.

**Approve pay schedules for 2023:** On a Klinger/Carr motion, approval was given to accept pay schedules for 2023 except for working supervisors, which will be decided by the Auditors. Motion passed 5-0.

**Approve all fee schedules for 2022:**

**Township primary and alternative engineers (Resolution 01-03-2023):** On a Klinger/Carr motion, Resolution 01-03-2023, the list of primary and alternate engineer firms, along with their fee schedules, was recommended. Motion passed 5-0.

**SEO:** On a Klinger/Morrow motion, the Columbia County Sanitary Inspection Office, operated by James McDevitt was recommended, and the attached fee schedule. Motion passed 5-0.

**Building Code Inspection Fees:** On a Hunsinger/Klinger motion, Tri-County Cog was retained as our Code Inspector, as was the attached fee schedule. Motion passed 5-0.

**Solicitor's Fee (Resolution 01-03-2023A):** On a Klinger/Hunsinger motion, Resolution 01-03-2023A was passed to accept the Solicitor's fees. Motion passed 5-0.

**Zoning Hearing Board Solicitor's fees:** On a Carr/Morrow motion, Zoning Hearing Board Solicitor's fee schedule was recommended. Motion passed 5-0.

On a Howell/Hunsinger motion, Re-Organization Meeting was adjourned at 9:21 am. Motion approved 5-0. Supervisors regular monthly meeting will commence after a short break.

Respectfully submitted,

Denise Weaver  
Township Secretary