

# Supervisors' Meeting

November 8, 2022



Call to Order – Meeting was called to order at 9:00 am by Chairman Mark Morrow. In attendance were Supervisors Carr, Howell, Klinger and Hunsinger. The meeting was held at the township office.

Approve October minutes – On a Howell/Morrow motion, minutes as presented were approved. Motion passed 5-0.

Solicitor – Not present. Mr. Sutton asked to revise the agenda and add line 10, car bid.

Police – Reported by Chief VanDine. See attached.

Zoning Officer – Reported by Mr. Sutton. See attached.

Planning Commission – Reported by Mr. Sutton. See attached.

Park Committee – Not present.

SEO – Not present.

Roadmaster – Reported by Shawn Donbach. See attached.

Emergency Management – No report.

Manager's Report – Mr. Sutton reported that the bill from Hummel and Lewis had fees for Montour Township. It was in agreement that Montour Township will cover any legal fees concerning the takeover of Montour Fire Company. There have been complaints about speeding on Ivy drive. Speed machines were placed for about a week and had about 127 cars with the highest speeds recorded between 35 and 42 mph. Therefore, no speeding concerns.

Mr. Sutton presented the financial report.

**Citizen's Comments:** Mike Garmin from Buckhorn Road suggested that the Township change the supervisors' meeting time back to the evening instead of the morning due to the residents that cannot attend the morning meetings. After a short discussion it was decided to continue holding the meeting in the morning stating they would take the request under advisement.

**Old Business:**

## **New Business:**

1. **McTish & Kunkle** – Mr. Sutton stated that the township's engineer Andrew Keister has left McTish & Kunkle and that the new staff is going to stay on as our engineering firm for the remainder of 2022. The staff will be Tim Benner, VP and Christine Troxell, Site Civil Representative.
2. **Adopt 2023 Budget** – A motion is needed to pass the township's general fund and liquid fuels budget with no tax increase. On a Klinger /Hunsinger motion it was agreed to pass the 2023 budget. Motion passed 5-0.
3. **Cable Franchise Agreement** – A public meeting is needed to enact the Cable Franchise Agreement. On a Morrow/Klinger motion it was agreed to have a public meeting prior to the next monthly meeting to discuss the Cable Franchise Agreement. Motion passed 5-0.
4. **Tax Anticipation Note** – Mr. Sutton mentioned that the township is ready to apply for the Anticipation note. On a Morrow/Hunsinger motion the township can move forward with the \$100,000.00 Tax Anticipation Note. Motion passed 5-0.
5. **Fernville Demo Work** – Kreisher Construction contacted the office to announce that the demo work will begin the week of November 7, 2022 and will have 120 days to complete.
6. **Tree Damage** – Mr. Sutton asked if the discussion about the tree damage could be tabled until a later date.
7. **Tax Credit/Volunteer Fireman and EMS Personnel** – There was an act 91 that has just passed with updates for volunteer fireman and EMS personnel offering tax credits. On a Hunsinger/Howell motion, Mr. Sutton is to do more research and bring the information to the next meeting. Motion passed 5-0.
8. **MS4 Dahl Road-Grant** – The Conservation District had reached out to the township inquiring about any projects on or near Dahl Road that we were looking to start. Mr. Sutton explained to her that we have an MS4 project on Dahl Road from the concrete bridge to Orchard Drive. Mr. Sutton mentioned that the township had applied for a \$30,000.00 grant after gathering paperwork and figures to put in a bio swale on the north side.
9. **Roadcrew Staffing Discussion** – Supervisors have asked about hiring another full-time road crew member. Shawn Donbach is satisfied with his current staff and will mention to the supervisors if more full-time help is needed.
10. **Car Bid** – The old ambulance that was listed on Muncibid for about twenty days came in with a high bid of \$7,500.00. On a Carr/Morrow motion it was decided to accept the highest bid and deduct advertising fees before forwarding payment to the SWAT Team. Motion passed 5-0.

**Other Business:** Supervisor Carr wanted to know what type of construction was taking place on Drinker Street in Fernville. Mr. Sutton informed him that they were working on the gas lines.

**Approve Bills as Posted** – On a Carr/Klinger motion, the bills as posted were approved. Motion passed 5-0.

**Adjournment of Meeting** – Meeting was adjourned at 9:42 am.

Respectfully submitted,

Denise Weaver  
Township Secretary