

Supervisors' Meeting

August 9, 2022



Call to Order – Meeting was called to order at 9:13 am by Chairman Mark Morrow. In attendance were Supervisors Carr, Howell, Klinger and Hunsinger. Meeting was held at the township office.

Approve July minutes – On a Carr/Hunsinger motion, minutes as presented were approved. Motion passed 5-0.

Solicitor – Not Present.

Police – Reported by Chief VanDine. See attached.

Zoning Officer – Reported by Mr. Sutton. He mentioned that a Subdivision Plan for the Stahl Property needs to be signed.

Planning Commission – Mr. Sutton reported that The Planning Commission has reviewed and approved the Subdivision Plan for the Stahl Property and recommended approval from the board.

Park Committee – Not Present.

SEO – Not present.

Roadmaster – Reported by Shawn Donbach. See attached.

Emergency Management – Reported by Sergeant Traugh. He mentioned that there will be a National Incident Management System training for the Senior Officials held in Union County August 30th from 2pm to 4pm and 6pm to 8pm.

Manager's Report – Mr. Sutton reported.

Mr. Sutton presented the financial report.

Citizen's Comments:

No report.

Old Business:

1. **Tractor Update** – Mr. Sutton stated that he called the John Deere dealer and requested them to lock us into the price that was quoted. The following day Mr. Sutton received a phone call from the John Deere dealership letting him know that there was an error with the original quote he had been given. Mr. Sutton asked not to be locked into the new price as it is \$5,000.00 higher than the original quote. It was agreed upon that doing business with the Kubota dealership would be the best option. On a Carr/Klinger motion it was decided to move forward with the purchase of the Kubota tractor. Motion passed 5-0.

2. **Paper Alley - Fernville** – After the discussion at the July meeting, the Paper Alley between Sunny Side Avenue and Apple Avenue has been determined that Hemlock Township has no possession of that Alley. It was mentioned that since the Township does not have any rights to the alley that the homeowners could then cut down the trees. Mr. Sutton had reported back to the property owner who has since cut a few of the trees down.
3. **Klingerville Lane**- Mr. Sutton mentioned that after doing research there are two options that were discussed about Klingerville Lane. First, it can be left the way that it is for now or the second option is that the Township can take it from her which will cost money. On a Klinger/Howell motion it was decided to let Klingerville Lane the way that it is. Motion passed 5-0.
4. **A/C Unit Replacement**- Mr. Sutton stated that after receiving three quotes on the new unit, A&S Mechanical came in with the lowest bid. This will be a gas furnace and air conditioning unit combination. The township is currently waiting for the gas company to run the line to the building and for the unit to come in.

New Business:

5. **Preliminary/Final Subdivision Plan – Stahl Property** – The Planning Commission has reviewed and recommended that the plans for the Stahl Property be presented to the board for approval. On a Morrow/Hounsinger motion it was agreed to accept the Stahl Property Preliminary Subdivision Plan. Motion passed 5-0.
6. **Snyder Drive** – There was discussion about vacating Snyder Drive from Peppermill Rd to the top of the hill. Supervisor Carr suggested to first meet and discuss with the county to see if there would be anything that would stop the township from vacating it or if they would have any interest in putting together a project to repair the roads needs to make it Liquid Fuels eligible and discuss it at next month's meeting.
7. **Demolition Bid Awards** – Ms. Bella stated that Kreisher Construction came in with the lowest bid for the Fernville demolition projects that came in on Friday August 5, 2022. On a Morrow/Klinger motion it was decided to approve Kriesher's bids contingent upon Attorney Lewis's approval. Motion passed 5-0.
8. **Low Hanging Trees** – Mr. Sutton mentioned that there are several low hanging trees on Dahl Road and a few of the other side roads. He suggested using the Stimulus money for maintenance and repair.
9. **Police Equipment Purchase/Alteration** – The police department will be purchasing two remanufactured body cameras and a in car camera that will be installed in the new police car. Mr. Sutton mentioned that the police department also is requesting to change their shotguns into less lethal weapons. They are going to be used with bean bag shots or rubber slugs.
10. **Police Officer Step Promotion** – Officer Pries is due for a step promotion on August 17, 2022. He will be stepping up from Patrolman I to Patrolman II. On a Morrow/Hunsinger motion, Officer Pries will step up to Patrolman II effective August 17, 2022. Motion Passed 5-0
11. **Secretary Probation Period** – Mr. Sutton recommended that Denise Weaver's probationary period be ended and be offered the full-time permanent position as Secretary. On a Carr/Hunsinger motion Denise Weaver will be hired on for the full-time permanent Secretary position. Motion passed 5-0.

12. **Budget Meetings** – Mr. Sutton would like to schedule the group budget meeting on September 20, 2022, and September 21, 2022, at 9 am. On a Morrow/Hunsinger Motion the meeting will be held on those two days at 9 am. Motion passed 5-0.
13. **Use Of New Police Cruiser-** On a Hunsinger/Howell motion the new police cruiser will be put into rotation for patrol. Motion passed 3-2. Supervisors Morrow and Klinger in non agreeance.

Other Business:

No report.

Approve Bills as Posted – On a Carr/Morrow motion, bills as posted were accepted. Motion passed 5-0.

Mr. Sutton asked to have an executive meeting in his office at 10:24 am. Returning from the meeting it was decided that the motion will stand to label and lightbar the new police cruiser.

Adjournment of Meeting – Meeting was adjourned at 10:36am.

Respectfully submitted,

Denise Weaver
Township Secretary