

# Supervisors' Meeting

November 9, 2021



Call to Order – Meeting was called to order at 9:00 am by Chairman Mark Morrow. In attendance were Supervisors Carr, Hunsinger, Klinger, and Howell. Meeting was held at the Buckhorn Fire Company. An Executive Session was held prior to the meeting regarding personnel and contracts.

Approve October minutes – On a Carr/Klinger motion, October minutes were approved. Motion passed 5-0.

Solicitor – No report,

Police – Reported by Chief VanDine. See attached.

Zoning Officer – Reported by Jeffrey Sutton.

Planning Commission – No meeting this month.

Park Committee – Not present.

SEO – Not present

Roadmaster – Reported by Shawn Donbach. See attached. Supervisor Howell asked what the situation was with getting the shale from Mr. Yodock. Supervisor Carr was told that the shale was on the lower section was of good quality, however, the location Mr. Yodock wants to dig out is layered with red clay and very little shale. Kreisher Construction advised Dan that on a previous dig at this site there was about eighteen inches of good shale before he hit red clay. Carr asked Kreisher Construction to go evaluate the material. The construction company said they would not and asked if the township would do it. Jeff Sutton stated he spoke with Kreisher Construction, and they will contact Dan Carr directly to go to the site and dig a few test holes. Over at young Joe Yodock's property, he started to dig out the shale for work being done in his back yard. He is located closer. Mr. Sutton was asked to reach out to young Mr. Yodock and see if we can get his shale at the same price. Supervisor Carr asked Mr. Donbach to present the report starting from the day after the last meeting to the Friday before the current meeting, Mr. Donbach will change his reporting parameters.

Emergency Management – Not present.

Manager's Report – Mr. Sutton reported that the township purchased three more homes in Fernville. The water is still on in one of the houses, but Mr. Sutton will call to have it shut off. He then presented the financial report.

Citizen's Comments: None.

## Old Business:

- 1. Fire Company Insurance** – Mr. Sutton reached out to the township insurance company, and they presented a lower cost, but the deductible would be quite a bit higher than they currently had. The fire company decided to continue with the insurance that they presently have.

## New Business:

- 2. Resolution 11-09-2021 – Tax Levy** – In January 2022, there will be an increase on the real estate tax and the fire tax. Mr. Sutton needs to correct the numbers on this resolution. The real estate tax will be fixed a 9.90 mills ad 1.75 mills for fire protection. On a Hunsinger/Morrow motion, the corrected Resolution 11-09-2021 was approved. Motion passed 5-0.

3. **Award Ramp Bid** – Michael Eversole from Barry Isett and Associates presented the list of five bidders for the Municipal Building ADA Improvements. Lowest bid was from Heim Construction Co Inc. in the amount of \$178,550.00. Mr. Eversole is waiting for the contractor to send information, including their references for other work they did. Ms. Betsy Rubio stated that since the cost of materials has increased since 2019, the housing authority would provide the balance of the money needed. The timeline to complete the interior to the township building is January 28,2022, and the exterior completed by April 29, 2022. After further discussion, a Morrow/Hunsinger motion was made to allow conditional approval of the \$178,000.00 bid, plus 10% contingency. The condition is that the bidder must provide additional information to the engineer, who will then make this available to the board. Motion passed 5-0.
4. **Junk Yard License – Direkt Recovery** – Direkt Recovery filled out their application and made payment for their junk yard license..
5. **Tax Anticipation Note** – On a Howell/Morrow motion, Mr. Sutton was directed to move forward with applying for the tax anticipation note in the amount of \$100,000.00 from First Columbia Bank. Motion passed 5-0.
6. **2022 Budget** – On a Carr/Hunsinger motion, the 2022 budget that was presented at the budget workshop is approved. Motion passed 5-0.
7. **Capital Reserve Fund** – Mr. Sutton requested permission to move money from the capital reserve fund to the general fund, if necessary, to balance out the year. On a Carr/Hunsinger motion, approval for money movement was given. Motion passed 5-0.
8. **Chief's Contract** – The contract for Chief VanDine will provide an annual salary of \$80,000.00 for the year 2022. No overtime is allowed except the type that is reimbursable from grants. On a Carr/Hunsinger motion, contract was approved. Motion passed 5-0. Mr. Sutton reminded the board that the contract will be dated as of today and expires on December 31, 2022.
9. **2010 Tahoe** – Mr. Sutton stated that Chief VanDine would like to put the 2010 Tahoe on Municibid. The car is presently out of service. On a Carr/Howell motion, the Tahoe can be put on Municibid with a minimum bid set at \$1,000.00. Motion failed 0 – 5. A Morrow/Carr motion was made to put the Tahoe on Municibid with the condition to accept or reject any and all bids. Motion passed 5-0. A spreader will also be placed on Municibid.

**Other Business:**

None.

**Approve Bills as Posted** – Supervisor Hunsinger had a question regarding a bill for the guide rail. Mr. Sutton stated that there was an accident and the driver's insurance paid us and we paid the vendor. On a Howell/Carr motion, bills as presented were approved. Motion passed 5-0. Supervisor Carr asked the status on the transmission on the backhoe. Mr. Donbach stated It was sent out yesterday.

**Adjournment of Meeting** – On a Carr/Morrow motion, meeting was adjourned at 10:07 am.

Respectfully submitted,

Larina S. Kramer  
Township Secretary