

Supervisors' Meeting

June 8, 2021



Call to Order – Meeting was called to order at 9:00 am by Chairman Morrow. In attendance were Supervisors Hunsinger, Klinger, Carr, and Howell. Meeting was held at the Buckhorn Fire Company.

Approve May minutes – On a Carr/Hunsinger motion, May minutes were approved. Motion passed 5-0.

Solicitor – No report.

Police – Reported by Chief VanDine. Chief VanDine thanked Supervisor Howell for donating car wash tickets to the police.

Zoning Officer – Reported by Melissa Matthews.

Planning Commission – No meeting was held in May.

Park Committee – Reported by Mary Ann Dalkiewicz.

SEO – Not present.

Roadmaster – Reported by Shawn Donbach.

Emergency Management – No report.

Manager's Report: Financial report presented by Mr. Sutton.

Citizen's Comments:

Richard Klein, Columbia County Christian School: Mr. Klein stated the school wants to extend the second building in the back. He had a small drawing of the current set up of the buildings. He contacted Ted Oman to provide a plan. Mr. Oman stated the cost for a land management plan would be around \$20,000.00. Mr. Klein asked the board to waive the land management plan and the school will make sure they abide by DEP rules. Supervisor Carr asked if he had Mr. Oman review the previous plan. He also stated that without a land management plan, we would not know if a retention pond was added. After further discussion and some input from Ms. Matthews, it was decided that the school is required to follow the ordinance regarding a land management plan.

Supervisor Morrow had to leave the meeting at 9:30.

Drew Barton from Livic Civil wanted to discuss the Finn Gard project with regards to the traffic signal that will be required at Frosty Valley Road and Route 42. He asked if they could apply for an ARLIE grant from the state in the amount of \$700,000.00 under the township name. He stated that once the grant was approved, an agreement would be drawn between the developer and the township stating that the developer is responsible for

the signal. Mr. Barton will work with Mr. Sutton regarding the grant application. Solicitor Lewis asked what security we will have with Finn Gard to guarantee we will not be responsible financially for the signal. Mr. Barton stated that once the plans are presented and the grant application is approved, developer will have an agreement with the township. On a Howell/Hunsinger motion, permission was given for the application to be processed. Motion passed 4-0.

Old Business:

1. **Integrity Land Inc./Sunland – Civil Action** – Mr. Sutton informed the board that Attorney Jack Mihalik has filed a civil action for money that is owed to Hemlock Township by Integrity Land Inc. He will keep the board updated.

Supervisor Carr stated that the minutes for the May meeting specified that we would discuss how the new police car will be funded. Mr. Sutton said a loan from First Columbia bank could be obtained at an interest rate of 2.35%. On a Carr/Hunsinger motion, full financing for the car will be through First Columbia Bank. Motion passed 4-0

Supervisor Carr stated that Mr. Sutton and Chief VanDine were supposed to apprise the board on the Lexipol police policy procedures for the police department and the cost. Mr. Sutton stated that nothing more was received from Lexipol. Chief VanDine stated that they did not get any more information but will update the board at the July meeting.

New Business:

2. **Snyder Drive – Road Service** – A driveway permit was issued to Travis Carr at the top of Snyder Drive. We need to come up with a plan for winter service on this road. Currently, there is no winter maintenance on that part of the road. Supervisor Carr stated that it would be a good idea to raise the end of the road to prevent the snow from drifting. After further discussion, it was decided to table this until the next meeting to give Road Master Donbach a chance to do a study and come up with a proposal.
3. **Stimulus CPA Firm** – The Zelenkofski Axelrod CPA firm from Harrisburg offered discounted pricing to PSATS to assist with an acceptable way to spend the stimulus fund. The fee for this service would be \$7,500, which half could be paid this year and the other half next year. After further discussion, it was decided that before making any decision, Mr. Sutton should contact Harry Matthias for more information. On a Klinger/Howell motion, this will be tabled until next month. Motion passed 4-0.
4. **Webstaurant Line of Credit Reduction** – Webstaurant requested a reduction in their letter of credit. Our engineer, Andrew Keester, reviewed this request and agreed with the reduction. This will bring the letter of credit down to \$315,000.00. On a Klinger/Hunsinger motion, reduction was granted. Motion passed 4-0.
5. **Resolution 06-08-2021 - Shredding** – The police requested approval to shred documents they are no longer required to keep. Purple Paper Eater Shredding Company will come to the township to shred on site sometime in June. On a Klinger/Hunsinger motion, Resolution 06-08-2021 was accepted. Motion passed 4-0.
6. **Finn Gard Permit Extension** – Finn Gard requested a six-month extension for their development plan review. On a Howell/Klinger motion, extension was granted. Motion passed 4-0.
7. **Flood Zone Permit Waiver** – We are now required to issue a zoning permit to any homeowner/business in the flood zone for any upgrade, including windows, siding, etc. We do not usually issue permits for this, but we are required to by the new FEMA regulations. Mr. Sutton asked permission to waive fees for these permits. On a Hunsinger/Klinger motion, fees were waived. Motion passed 4-0.
8. **Road Department Applications** – An ad was placed in the newspaper for part-time road worker, and we received two applications. Mr. Sutton would like to set up interviews that include the Road Master and several supervisors. Supervisors Howell and Carr would like to be part of this.

9. **Cruiser Damage** – The 2018 cruiser received damage on the driver's side during a police pursuit. The estimate for damage comes to about \$3,100.00. This money will be paid back through restitution. On a Klinger/Carr motion, this bill will be presented to our insurance company. Motion passed 4-0.
10. **Meetings** – Mr. Sutton asked if the board would like to move the meetings back to the township building. The fire company is not charging the township for the use of the room, and it is available to us for the rest of the year. Reverend Moore asked if the meetings would return to the original time of 7:00pm. He stated that several people approached him and said they were unhappy with the morning meeting time because they could not attend due to work. The township has not received any calls regarding this issue. Reverend Moore was told that if people want it changed, they should contact the township office with their objection. On a Klinger/Howell motion, it was agreed to keep the meetings at the firehall. After further discussion, Supervisors Klinger and Howell rescinded their motion and second. This can be discussed again at the July meeting.

Other Business:

Roadmaster Donbach was approached by Joe Yodock, Sr. about shale he has available at his worksite and would sell it to the township for one to two dollars per yard. Discussion followed. Mr. Donbach was asked to see if Mr. Yodock would have it loaded into our trucks and to get a specific cost.

Mark Morrow received a complaint about a sight obstruction at the intersection of Hemlock and Bloom Streets. He asked Mr. Sutton to look at the site. Mr. Sutton took photos and presented them to the board. There is a clear view, with no obstruction.

Mr. Sutton was contacted by Joseph Rasmus, the superintendent of the Millville School District. He requested that Mr. Sutton and Chief VanDine attend a school board meeting with information on the line-item cost and the necessity of a school resource officer. Mr. Sutton was advised to contact the superintendent and set up a meeting with the Mr. Rasmus, himself, Chief VanDine, Supervisors Morrow and Carr, and Solicitor Lewis.

Approve Bills as Posted – Supervisor Howell questioned several bills. After discussion, a Hunsinger/Klinger motion was made, and bills as presented were approved. Motion passed 4-0.

Adjournment of Meeting – Meeting adjourned at 10:33 am.

Respectfully submitted,

Larina S. Kramer
Township Secretary