

Supervisors' Meeting

March 9, 2021



Call to Order – Meeting was called to order at 9:00 am by Chairman Morrow. In attendance were Supervisors Hunsinger, Klinger, Carr, and Howell. Meeting was held at the Buckhorn Fire Company.

Approve February minutes – Several errors were noted on the minutes. On a Carr/Hunsinger motion, February minutes, with corrections, were approved. Motion passed 5-0.

Solicitor – No report.

Police – Reported by Chief VanDine. See attached.

Zoning Officer – Reported by Melissa Matthews. See attached.

Planning Commission – Reported by Melissa Matthews. See attached.

Park Committee – Reported by Dennis Garrison. He stated that they are still trying to have a pickle ball area put in. He asked the supervisors if they would agree to have a port-a-potty put in the park like they have in previous years. Mr. Sutton was directed by the board to contact Starr portables to have one available at the park. Mr. Sutton will also arrange to have garbage pickup. He advised Mr. Garrison to have the garbage at one location for pickup. He also reminded Mr. Garrison that although a pickle ball area is being discussed, the board still needs to consider the cost of maintenance and liability insurance.

SEO – Not present.

Roadmaster – Reported by Shawn Donbach. See attached.

Emergency Management – Not present.

Manager's Report: Mr. Sutton reported that the flood mitigation being looked at by the County Commissioners on the west end of Bloomsburg could affect the Fernville area. He asked the board if our engineer, Andrew Keister, could be directed to monitor the situation once an engineer from Bloomsburg is hired. Mr. Sutton feels that three people from the township along with Mr. Keister should stay on top of things. He suggested Ms. Matthews, Supervisor Carr and himself work together on this. On a Morrow/Hunsinger motion, our engineer would be allowed to oversee at a minimal expense and the three people mentioned above be involved. Motion passed 5-0.

Mr. Sutton informed the board that our 2018 QuickBooks software needs to be upgraded so the payroll function is still available to us. This is at a cost of \$650.00 for the upgrade and another \$150.00 for a review of our current set up of QuickBooks to make sure everything is compatible with the new software.

If we hire Ms. Dorman to make any adjustments to the current software before the transition, she will deduct the \$150.00 from her final bill.

The police study regarding regionalization has been completed. There will be an informational question and answer meeting held on March 25, 2021 at 10:00 am at the Buckhorn Firehall.

Financial Report – Read by Mr. Sutton. See attached.

Citizen's Comments:

Dennis Garrison, Fernville: There are quite a few intersections where the loose gravel is on the roads. He was informed that our road crew has begun street sweeping this date and will get to Ferncliff as soon as possible today.

Old Business: None.

New Business:

1. **Resolution 03-09-2021 Shredding of Municipal Records** – On a Carr/Hunsinger motion, Resolution 03-09-2021 is approved for shredding of township documents. Motion passed 5-0.
2. **Ordinance 03-09-2021 Ordinances Amendments and New** – There was a public hearing held on Monday, March 8, 2021 regarding the ordinance changes and additions. On a Howell/Carr motion, Ordinance 03-09-2021 is adopted. Motion passed 5-0.
3. **Buckhorn Commercial Development Extension** – Livic Civil has requested a 90-day extension on the Wedgetown Road project. On a Hunsinger/Klinger motion, extension is granted. Motion passed 5-0.
4. **Horse Farm Court – Preliminary Plans** – Ms. Matthews met with Fire Chief Ken Wenner and Scot Traugh to discuss fire hydrant locations. There will probably be three hydrants instead of one. Andy Keister should have the stormwater report soon. There are two sections of SALDO that address a private cul-de-sac. Two waivers have been requested by the developer to allow the private cul-de-sac street to be considered as a local street. Andrew Keister agrees with this request. Solicitor Lewis reminded the board that this is only a preliminary plan. The developer has five years to do the work but is not allowed to sell and will not get any building permits until they have the final plans approved. At this point, we cannot request engineer and legal bill escrows. Solicitor Lewis stated that the board needs to look at the ordinance for future preliminary plan approval guidelines. On a Klinger/Hunsinger motion, waivers are accepted, and conditional approval given pending satisfaction from our engineer. Motion passed 4-0, with Supervisor Morrow abstaining due to his involvement with other projects from this developer.
5. **Award bids for Equipment and Material** – Shawn Donbach stated that the only bids received were from Sokol, Inc. On a Klinger/Carr motions, both bids were awarded to Sokol, Inc. Motion passed 5-0.
4. **Road Meeting** – Mr. Sutton suggested having a road meeting with Mr. Donbach presenting what road work will be conducted this year. There does not need to be a road trip at this time. The meeting will be on March 25th at 1:00 pm.

Other Business: Supervisor Howell asked if the township could request money from the amount that Columbia County put aside for local government. Mr. Sutton will research.

Approve Bills as Posted – On a Carr/Hunsinger motion, bills as presented can be paid. Motion passed 5-0.

Adjournment of Meeting – Meeting adjourned at 9:44 am.

Respectfully submitted,

Larina S. Kramer
Township Secretary