

## Supervisors' Meeting

February 9, 2021



Call to Order – Meeting was called to order at 9:00 am by Chairman Morrow. In attendance were Supervisors Hunsinger, Klinger, Carr and Howell. Meeting was held at the Buckhorn Fire Company.

Approve January minutes – On a Carr/Howell motion, January minutes were approved. Motion passed 5-0. On a Klinger/Morrow motion, January Reorganizational minutes were approved. Motion passed 5-0.

Solicitor – No report.

Police – Reported by Chief VanDine. See attached.

Zoning Officer – Reported by Mr. Sutton. See attached. He also informed the board that a public hearing is scheduled for March 8<sup>th</sup> at 6:00 to be held at the Buckhorn Fire Company.

Planning Commission – No planning meeting held in January.

Park Committee – Dennis Garrison stated there was no meeting held in January.

SEO – Not present

Roadmaster – Reported by Mr. Sutton. See attached. At this time, Supervisor Morrow thanked the extra road workers for helping out during the last few storms.

Emergency Management – No report.

Manager's Report: Mr. Sutton stated that a PMRS audit was performed for the years 2016 to 2019 and there were several findings. One indicated that paperwork was not given in a timely manner. This was intended so PMRS would send the township paperwork on time.

Mr. Sutton suggested to the board that Shawn Donbach move from interim to permanent Roadmaster with a six-month probation period. On a Klinger/Hunsinger motion, Mr. Donbach was appointed to the position of Roadmaster. Motion passed 5-0.

Mr. Sutton was contacted about having a community yard sale in the township. He asked if this was allowed and was told yes.

Financial Report – Read by Mr. Sutton. See attached.

**Citizen's Comments:** None.

**Old Business:** None.

**New Business:**

1. **Walmart Tax Appeal - Settlement** – Walmart’s tax appeal was granted for the years 2019 and 2020. Solicitor Lewis asked their attorney if we could do this by a tax credit over the next several years. In their stipulation, it was agreed to take a tax credit, but they want in all in 2021. Attorney Lewis needs the authority to sign the agreement. Supervisor Howell asked if this could be appealed but was told no because it was for 2019 and 2020 taxes. On a Carr/Hunsinger motion, Solicitor Lewis was authorized to sign the agreement. Motion passed 5-0.
2. **Horse Farm Court Extension** – Ted Oman requested a ninety-day extension for the Horse Farm Court plans. On a Klinger/Hunsinger motion, extension was granted. Motion passed 5-0.
3. **Advertise for Equipment and material** – Mr. Sutton stated he would like to advertise for bids for equipment and material. This is done on a yearly basis. On a Klinger/Morrow motion, advertisement was approved. Motion passed 5-0.
4. **Apple Avenue land sale** – A property owner on Apple Avenue contacted Mr. Sutton and said she was interested in purchasing land near her home that is owned by the township. This property is all on an embankment and includes a cul-de-sac. This would involve costs of survey, advertisement and attorney fees that may not be recompensed. There is also a bidding requirement and the interested property owner may not win the sealed bid. After further discussion, a Morrow/Hunsinger motion was made to pass on this land sale. Motion passed 5-0.
5. **Junk Yard License Renewal** – Madelyn Spencer paid her renewal fee for her junk yard license.
6. **Emergency Declaration – Storm Orlena** – On a Morrow/Carr motion, a state of emergency declaration was ratified for storm Orlena. Motion passed 5-0.
7. **Dirt and Gravel Road Grant Application** – Mr. Sutton stated that he and Shawn Donbach would like to apply for a dirt and gravel grant for Brobst Drive extension to the top of Mourey Drive. On a Klinger/Hunsinger motion, permission was given to proceed with the grant application. Motion passed 5-0.
8. **Police Step Promotions** – There are two step promotions for the police. This will take place prior to next month’s meeting. Officer Dietterick will move from Patrolman II to Patrolman III and Officer Pries will move from probationary position to Patrolman I. On a Hunsinger/Klinger motion, promotions were approved. Motion passed 5-0.
9. **Road Dust Material** – Mr. Sutton would like to advertise for road dust oil that will be available this year at the expense of the homeowner. On a Hunsinger/Morrow motion, consent was given to advertise. Motion passed 5-0.

**Other Business:**

Supervisor Klinger suggested hiring a fourth person for the road crew. Mr. Sutton stated at the end of the last discussion regarding this that everyone would keep their ears and eyes open for a 32 hour a week person.

Reverend Moore said he was contacted by a several residents of Fernville regarding shoveling the sidewalks. They stated they made several calls to the office. Mr. Sutton said a call did come into the office and the person did not leave her name. She was told that the shoveling would occur after the roads were taken care of.

Dennis Garrison asked if the supervisors plan on opening the park. Mr. Sutton said as far as he knew, the park would be opened in the spring – the latter part of April or early May.

Supervisor Howell asked about changing the compensation for the tax collector. Solicitor Lewis said there is a small window of time to do this in the year the collector is running for office. He said some municipalities lowered the compensation and then people are not interested in running, so it was done by the county.

Supervisor Carr recommended having the tax collection done by the township office at a lower cost than we pay the tax collector. Solicitor Lewis asked Mr. Sutton to check and see how it was done by speaking to Erika Burkhart in Orange Township. Mr. Lewis will research the allowable time to do this and also if the township can take over the duty of tax collection.

Mr. Sutton responded to a Right-To-Know request that Dennis Garrison had made regarding the 2020 budget.

**Approve Bills as Posted** – There were several questions on the bill list that were responded to. On a Carr/Klinger motion, approval was given to pay bills as posted. Motion passed 5-0.

**Adjournment of Meeting** – On a Howell/Klinger motion, adjourned at 9:51 am.

Respectfully submitted,

Larina S. Kramer  
Township Secretary