

Supervisors' Meeting

January 4, 2021



Call to Order – Meeting was called to order at 9:51 am by Chairman Morrow. In attendance were Supervisors Hunsinger, Klinger, Carr and Howell. Meeting was held at the Buckhorn Fire Company.

Approve December minutes – On a Hunsinger/Carr motion, December minutes were approved. Motion passed 5-0.

Solicitor – No report.

Police – Reported by Chief VanDine. See attached.

Zoning Officer – Reported by Ms. Matthews. See attached.

Planning Commission – Not meeting until February 2, 2021. The meeting time is a 6:30 pm.

Ms. Matthews asked if she could advertise for the ordinance update in March. On a Morrow/Carr motion, amend approval to post advertising for ordinance update as needed until April. Motion passed 5-0.

Ms. Matthews is also working on the hazard mitigation plan update with Eric Stahley.

Park Committee – Dennis Garrison stated there was no meeting held in December. He thanked Mr. Sutton and the township for moving the picnic tables when a flood warning was issued. It was decided that after Halloween of each year the park equipment would be removed and then placed back in the spring.

SEO – Not present

Roadmaster – Reported by Supervisor Klinger. See attached. At this time, Supervisor Morrow thanked Supervisor Klinger for his years of service to the township as roadmaster.

Emergency Management – Under new business, emergency declarations for the potential flooding on December 24th and 25th were prepared. We did not get the amount of water that was predicted.

Manager's Report: Mr. Sutton informed the board that InnoTek once again offered a discounted price if we made a one-time payment for our yearly maintenance contract. This will save the township about \$1,000.00.

Mr. Sutton spoke about the payroll issue we had with the January 1, 2021 payments. Because the holiday fell on a Friday, the banks were closed, not allowing the direct deposits to go in until the following Monday. Employees were offered the option of paper checks.

The current balance of the general fund is \$50,000. The police contract money come in from Madison, Millville, and Millville school district and was deposited. Mr. Sutton asked if we could return the \$40,000.00 back to the operating reserve fund. On a Morrow/Carr motion, permission was given to transfer back the money. Motion passed 5-0.

Mr. Sutton stated that the road repair work should be kept to the amount outlined in the budget. We took in about \$130,000 less than we did in 2019.

There will be an informational meeting held regarding the interim roadmaster on Monday, January 11, 2021 at 9:00 am at the township building.

Financial Report – Read by Mr. Sutton. See attached.

The Police Officers Association realized they made an error regarding the time frame an officer has to have before getting a step promotion. They inadvertently used 2 years and 6 months which included probation, when it should have been 2 years. Therefore, Officer Chris Prescott and Officer Travis Stotelmyer will be moved to Patrolman II, along with Officer Daniel O'Donnell who has reached his two-year status.

The Police Officers Association has the following 2021 officers: President - Charles Dietterick, Vice President - Craig Johnson, Harold Morris – Secretary, Scott Traugh – Treasurer. The primary liaison is Michael VanDine, first alternate is Craig Johnson, and second alternate is Chris Prescott.

Citizen's Comments:

Reverend Moore, Fernville: Thanked Supervisor Klinger for the excellent job he did as roadmaster. He also thanked Mr. Sutton and Chief VanDine for doing good work.

Julie Klinger, Maggie Springs: Asked if road dust oil will be offered this year and was told yes. She also stated that there is a problem on Frost Valley Road regarding run off. Supervisor Klinger told her it was a state road, so they need to contact the state.

Jean Leighow, Frosty Valley Road: Asked if the state was notified, and then someone was in an accident, can the state be sued? Solicitor Lewis said there are only certain things that you can sue the state for. The driveway was recently redone and that is when the problem started. Supervisor Klinger said to call the state when they see the water running down, and the state can come and see what the problem is.

Julie Klinger then asked Chief VanDine why she saw a Scott Township police car covering for the township when Chief VanDine stated that even though we cover Madison and Millville, our township would not lose any coverage. Ms. Klinger stated she asked back in February 2020, for the cost of the police coverage for Madison and Millville expense versus income. She then asked if a supervisor would oversee her getting the information. Supervisor Howell volunteered. Mr. Sutton gave a brief description of how the township comes up with an amount for the police contracts for Madison and Millville.

Officer Traugh explained that there was a call that involved keeping multiple people in custody and had two officers on. Scott Township came to aid the officers. Officer Traugh was not on duty, but he went to the call as the assistant fire chief and cleared Scott Township from the scene.

Denny Garrison, Spring Garden Ave.- Mr. Garrison asked to have the 2020 budget revenue/expenses supplied to him by Mr. Sutton.

Old Business:

1. **License Plate Reader** – The reader was ordered and received. Waiting for some red tape to be completed by the State Police.

New Business:

2. **01-04-2021C Resolution PMRS Contribution waiver** – An annual resolution to have officer contributions to the pension waived. The state aid covers most/all of the pension cost. On a Morrow/Hunsinger motion, Resolution 01-04-2021C was approved. Motion passed 5-0.
3. **01-04-2021D Resolution Cafeteria Plan** – This is an annual resolution we do to allow pretax health care and Aflac. On a Carr/Hunsinger motion, Resolution 01-04-2021D was approved. Motion passed 5-0.
4. **FMLA** – For employee health care reasons, this document was completed and is on file.
5. **Police Officer Promotion** – Chief VanDine informed Mr. Sutton that Officers Prescott, Stotemyer and O'Donnell have reached their two-year status and should be considered for promotion to Patrolman II. On a Klinger/Hunsinger motion, approval was given for step promotions for the above-named officers as of January 1, 2021. Motion passed 5-0.
6. **Emergency Declarations** – Emergency declarations are required regarding the December 16, 2020 winter storm Gail and the flooding predicted for December 24, 2020. On a Carr/Howell motion, the two emergency declarations were ratified. Motion passed 5-0.
7. **Citizen complaint – damaged property** – A citizen from Maple Avenue contacted Mr. Sutton to ask if she might be reimbursed for damaged Christmas decorations. She stated that an inflatable decoration was dragged by the snowplow and ruined. On a Morrow/Klinger motion, Mr. Sutton was directed to contact her and apologize, but she will not be reimbursed. Motion passed 5-0.
8. **Police car decal** – Mr. Sutton stated that there is a concern regarding the Millville School decal on the new police car. Supervisor Morrow felt that it should be on the School Resource Officer's car since it is parked at the school. Chief VanDine's reasoning was that Millville School District pays the township \$88,000 for police contract and the showing of the decal was just a gesture of customer service. Supervisor Hunsinger does not think the township police cars should be advertising for any school, plus this was not approved at the meeting. Chief VanDine stated that he and Mr. Sutton looked at it and thought it was appropriate. After further discussion, a Hunsinger/Morrow motion was made to move the decal to the school resource officer's car and that no other decals are to be placed without the prior approval of the supervisors. Motion passed 4-1, with Supervisor Klinger voting nay.

Other Business: None.

Approve Bills as Posted – On a Carr/Hunsinger motion, consent is given to pay bills as posted. Motion passed 5-0.

Adjournment of Meeting – Meeting adjourned at 10:46 am.

Respectfully submitted,

Larina S. Kramer
Township Secretary