

Hemlock Township Supervisors
Re-Organizational Meeting
January 4, 2021



Call re-organizational meeting to Order – Meeting was called to order at 9:00 am by Chairman Mark Morrow. In attendance were Supervisors Hunsinger, Klinger, Carr, and Howell.

Name Primary and Alternate Reps to Columbia County Sanitary Administrative Committee: On a Klinger/Hunsinger motion, Supervisor Mark Morrow will be retained as primary rep and Supervisor Dan Carr as secondary rep. Motion passed 5-0.

Appointments of Alternative Zoning Hearing Board Members (3-year term): On a Morrow/Car motion, Robert Staib, Mike Demarco, Todd Lehman as alternate and Ken Roberts as alternate, were appointed. Motion passed 5-0.

Appointments of Planning Commission Board Members (4-year term): Supervisor Morrow, who is on the planning commission board, would like to be an alternate, along with Dean Snyder. All other members on the organizational sheet remain the same. On a Howell, Hunsinger motion, these appointments were approved. Motion passed 5-0.

Resolution 01-04-2021-Manager’s Contract for 2021: This contract is the same as last year with the exception of the 3.5 % salary increase. On a Howell/Hunsinger motion, Resolution 01-04-2021 was adopted with the salary increase. Motion passed 5-0.

Appoint township personnel (see township organization sheet for 2021):

On a Howell/Klinger motion, Supervisor Morrow was nominated for Chair. Motion passed 4-0, with Supervisor Morrow abstaining

On a Howell/Hunsinger motion, Supervisor Carr was nominated for Vice-Chair. Motion passed 4-0, with Supervisor Carr abstaining.

On a Howell/Carr motion, Supervisor Klinger was appointed as Roadmaster. Supervisor Klinger then stated that he is retiring as of January 4, 2021. He recommended offering the position to Shawn Donbach. Motion died by a vote of 4 nays, with Supervisor Klinger abstaining. On a Morrow/Howell motion, Shawn Donbach was appointed as an Interim Roadmaster. Motion passed 5-0. Supervisor Hunsinger asked if the auditor’s still set the rate for the Roadmaster if he is not a supervisor. He was told yes.

Julie Klinger, a resident of Maggie Springs Lane, stated that some residents are not happy with the change of meeting time to 9:00 am and have started a petition. Supervisor Morrow explained that our meetings have very few attendees. If people have an issue with the time of the meeting or anything else regarding the township, they should call and speak to the township manager.

On a Morrow/Car motion, all employees listed after the manager on the 2021 organization sheet are appointed. Motion passed 5-0.

Approve pay schedules for 2021: On a Morrow/Hunsinger motion, approval was given to accept pay schedules for 2021 except for working supervisors and roadmaster, which will be decided by the Auditors. Solicitor Lewis informed the board that according to the rules of the second-class township, the auditors only approve the roadmaster's rate if he or she is also a supervisor. The incorrect wording was removed from the motion. Motion passed 5-0.

Approve all fee schedules for 2021:

Township primary and alternative engineers (Resolution 01-04-2021A): On a Morrow/Klinger motion, Resolution 01-04-2021, the list of primary and alternate engineer firms, along with their fee schedules, was approved. Motion passed 5-0.

SEO: On a Howell/Morrow motion, the Columbia County Sanitary Inspection Office, operated by James McDevitt, and the attached fee schedule, was approved. Motion passed 5-0.

Building Code Inspection Fees: Tri-County COG Inspection Service have kept the fees the same as 2020. On a Carr/Howell motion, fee schedule was approved. Motion passed 5-0.

Solicitor's Fee (Resolution 01-04-2021B): The fees for our Solicitors, Hummel, Lewis & Smith, LLP have remained the same as 2020. On a Howell/Hunsinger motion, Resolution 01-04-2021B was adopted. Motion passed 5-0.

Zoning Hearing Board Solicitor's fees: On a Carr/Howell motion, Zoning Hearing Board Solicitor's fee schedule was approved. Motion passed 5-0.

On a Howell/Carr motion, Re-Organization Meeting was adjourned at 9:42 am. Motion approved 5-0. Supervisors regular monthly meeting will commence after a short break.

Respectfully submitted,

Larina S. Kramer

Township Secretary