



Hemlock Township Supervisors

Re-Organizational Meeting

January 6, 2020

Call re-organizational meeting to Order – Meeting was called to order at 6:30 p.m. by Chairman Mark Morrow. In attendance were Supervisors Hunsinger, Klinger, Carr, and Howell.

Name Primary and Alternate Reps to Columbia County Sanitary Administrative Committee:

On a Klinger/Hunsinger motion, Supervisor Mark Morrow will be retained as primary rep and Supervisor Dan Carr as secondary rep. Motion passed 5-0.

Appointments of Alternative Zoning Hearing Board Members (3-year term): On a Klinger/Carr motion, Rob Staib and Michael DeMarco were appointed as alternative hearing board members. Motion passed 5-0.

Appointments of Planning Commission Board Members (4-year term): On a Klinger/Hunsinger motion, Andy Conner and Mark Morrow were reappointed as board members of the planning commission. Motion passed 5-0.

Resolution 01-06-2020-Manager's Contract for 2020: This contract is the same as last year with the exception of the manager's salary. On a Carr/Klinger motion, Resolution 01-06-2020 was adopted with the salary increase. Motion passed 5-0.

Appoint township personnel (see township organization sheet for 2020): Mr. Sutton stated that some supervisors wanted to eliminate liaisons for each department. Supervisor Morrow stated that because Mr. Sutton is here full time, everyone should report to him. On a Hunsinger/Morrow motion, the liaisons be eliminated and have the township manager as the liaison for all. Motion passed 5-0. Supervisor Carr was informed by Solicitor Lewis that the supervisors do not appoint the zoning hearing board attorney. That is the responsibility of the Zoning Hearing Board. Supervisor Carr read aloud the Township Organizational Sheet. Melissa Matthews gave an update for the organization sheet with the following information: Jay Fritz resigned from planning commission, Mike Romansik is now with planning commission and Larry Wilkie is alternate on planning commission, the most recent alternate to the zoning board is Dean Snyder. Mr. Sutton stated that we only need to accept and approve the fee schedules of the engineers, not the contracts. Solicitor Lewis would like to incorporate some new wording in the contracts. On a Carr/Hunsinger motion, township personnel as presented was accepted. Motion passed 5-0.

Approve pay schedules for 2020: On a Hunsinger/Morrow motion, approval was given to accept pay schedules for 2020 except for working supervisors and Roadmaster which will be decided by the Auditors. Motion passed 5-0.

Approve all fee schedules for 2020: A Hunsinger/Carr motion was made to approve all fee schedules. Motion passed 5-0.

Meeting adjourned at 6:45 pm. Supervisors regular monthly meeting will commence at 7:00 pm.

Respectfully submitted,

Larina S. Kramer

Township Secretary