

Supervisors' Meeting

July 14, 2020



Call to Order – Meeting was called to order at 7:00 pm by Chairman Morrow. In attendance were Supervisors Hunsinger, Klinger, Carr and Howell. Meeting was held at the Buckhorn Fire Company. Chairman Morrow stated that there was an executive session held prior to the meeting. This will be discussed further down in the agenda.

Approve June minutes – On a Hunsinger/Klinger motion, June minutes as presented were approved. Motion passed 5-0.

Solicitor – No report.

Police – Reported by Chief VanDine. See attached.

Zoning Officer – Reported by Ms. Matthews. See attached.

Planning Commission – There was no June meeting. Ms. Matthews gave a timeline for several of the businesses coming into the township.

Ms. Matthews asked the board to approve Dean Snyder as the Planning Commission alternate. She also introduced Ken Roberts and requested he be appointed as the Zoning Hearing Board alternate. On a Morrow/Klinger motions, Dean Snyder was approved. Motion passed 5-0. On a Morrow/Klinger motion, Ken Roberts was approved. Motion passed 5-0.

Park Committee – No one was present, and they did not have a June meeting.

SEO – Not present.

Roadmaster – Reported by Supervisor Klinger. See attached. In June, Supervisor Klinger went up to Spring Garden Ave. and had Chip Adams use his camera to find the pipe near the McCafferty's property. He pinpointed a cinder block in the 12-inch pipe. The top of the pipe was cut out and the cinder block was removed. They closed the pipe back up and it seems to be working so far. The road crew prepped for the dust oil application. They also did berming, pothole patching and clearing up brush from storms. A new pipe was put in Guys lane. Hauled about 10,000 tons of dirt and stones from entryways when the pipeline went in and built a berm on Orchard Drive.

Emergency Management – Scott Traugh informed the board that we need to have a debris management plan in order to get FEMA funding for a major event. This gives a guideline on how to clean up after a major event. We can adopt the Columbia County debris management plan, so we will be compliant. On a Klinger/Morrow motion, the township will adopt the Columbia County Debris Management Plan. Motion passed 5-0

Township Manager – In the Supervisor's packet, there is a diagram of a traffic signal pole corroded off located somewhere in PA. The pole fell and injured someone which led to a lawsuit. PennDot sent correspondence to make sure we check our poles. Mr. Sutton contacted Tra Electric and was informed that our poles are newer and in good condition. They will continue to check our poles whenever they do maintenance.

Under USDA grants, Mr. Sutton learned that the township is above the income threshold for grants. Our revenue projections compared to last year – as of today we are \$60,000 behind last year. This includes real estate tax and earned income tax and cable franchise fees that we have not collected. Parking tickets are also lower, magistrate fines are lower. This is due to the Covid virus. We have saved about \$41,220 due to one police officer leaving and the road crew being laid off for several weeks.

Mark Minter from Fernville has been mowing the lot next to his house, Glen Mallard has been mowing the lot across the street and the vacant lot next to his house. Mr. Minter said he would mow the new lot across the street from his house. He asked if the road crew can get in with the backhoe and pull out the roots and then level the area off and reseed. Supervisor Klinger stated that the road crew can pull out the roots. Mr. Minter asked if the township would buy a mower and he would mow all the lots for free along with mowing the park for free. According to Solicitor Lewis, Mr. Minter would need to get liability insurance. Best way to handle it is to let him continue mowing like he has in the past. No mower will be purchased, and he will not be doing this under the direction of the township.

Mr. Sutton received an email from the Superintendent of the Millville School District. School is on schedule to start on August 27th, although he is not sure if it will be full school days or split days.

Tim Carr called to report low hanging tree branches on Dahl Road and the intersection of Dahl and Rambo. Supervisor Klinger will check it out and see what needs to be done. He will check with the person who does our tree work. Supervisor Morrow said if we need a bucket truck, to hire someone to do the work. Penn Line will be taking down dead ash trees in the vicinity of Dahl Road. If a tree is infringing on the power lines, the homeowner can call, and PPL will pay to have it removed.

Mr. Sutton feels we need to take serious look at having professional landscaping done at the township and police building. Mr. Sutton stated that the road crew is too busy doing their work and do not have time to do our landscaping. Supervisor Carr said that perhaps we can get someone local to come and give a quote and then proceed with this at the next meeting.

Mr. Sutton presented the financial report. See attached.

Citizen's Comments: None.

Old Business:

1. **Road Dust Material Update** – There were ten authorized locations and one unauthorized location. Mr. Sutton spoke to the company that sprayed it and they will take that location off of their invoice. Mr. Sutton will speak to the homeowner and explain that this was a mistake made by the company and will not be an annual thing. Mr. Yodock requested the township spray some salt brine between his house and the Brokenshire residence on Orchard Drive as a test for dust suppression.
2. **Spring Garden Avenue Drain Issue** – Discussed above.

New Business:

3. **Resolution 07-14-2020 – Steven J. Roberts Driveway Access** – When our engineer was preparing the site plans for each property to be demolished, we realized that the driveway at 239 Drinker Street is part a property we own. This is usually not allowed by FEMA. Solicitor Lewis researched it and said this has been used like this for the past twenty-two years. Mr. Roberts signed an easement agreement and once we approve it, we will send this to FEMA. On a Carr/Hunsinger motion, Resolution 07-14-2020 is approved. Motion passed 5-0.

4. **Al Cavallini – Fairview Drive – Speed Signs** – Mr. Cavallini requested we place speed signs near his property to slow down traffic. Chief VanDine did a speed study which showed there is not a speeding problem in that area.
5. **Right-of-Way work by contractors** – Crawford Construction was digging water lines along School House Road. Mr. Crawford said he spoke to someone at the township, but this information was not passed on to the manager. Mr. Sutton felt we should have a permit completed for work done on our roads. He was told by Solicitor Lewis that there are no right-of-way agreements with utilities and the township.
6. **Williams Gas – Weight Limit Permit**– Williams Gas resubmitted a permit to operate on township roads in excess of the posted weight limits. They will be removing silt socks and planting new grass.
7. **Brine Request** – Discussed earlier in the meeting.
8. **Job Trailer** – The contractor doing work in front of the township has placed a work trailer at the rear of the township building. He will pay three hundred dollars a month. The charges will be from July 1, 2020 until their work is completed. A permit was submitted to Ms. Matthews and she requested that we waive the permit fee since they are paying monthly rent. On a Carr/Klinger motion, waiver is approved. Motion passed 5-0.
9. **Police Officer** – Chief VanDine stated that there has been a vacancy in the police department since February. Our school resource office has been taking those shifts due to school being closed since March. He will be going back to his resource position in August when school starts. The chief would like to hire Carter Michael Pries for the full-time position. He is a veteran and a certified Pennsylvania police officer. He needs to give notice at his other job once he comes back from his mandatory two-week training. He will not start for at least several weeks. On a Carr/Klinger motion, permission is given to hire Mr. Pries with a tentative start date of August 1, 2020. Motion passed 5-0.

Other Business: No other business.

Approve Bills as Posted – Supervisor Carr had a question on a check for the district attorney. It was a reimbursement for a cancelled class that the district attorney's office paid for. On a Carr/Morrow motion, bills as presented are approved. Motion passed 5-0.

Supervisor Morrow asked if the August Supervisors meeting can be held at the fire hall. Mr. Sutton asked Scott Traugh to check for availability and schedule the rest of the year's meetings at the fire hall, so he only has to do one ad in the newspaper.

Adjournment of Meeting – Meeting was adjourned at 7:58 pm.

Respectfully submitted,

Larina S. Kramer
Township Secretary