

# Supervisors' Meeting

May 12, 2020



The May Supervisors' meeting was held via teleconference due to the Corona virus restrictions. Meeting was called to order at 7:05 pm. Participating were Chairman Morrow and Supervisors Hunsinger, Klinger, Carr and Howell, Chief Michael VanDine, Sergeant Scott Traugh, and solicitor Barry Lewis. Township resident Jay Leighow also joined the meeting. Present at the office were Jeffrey Sutton, manager and Larina Kramer, secretary. An executive session held on May 3<sup>rd</sup> regarding staff adjustments.

Approve April minutes – On a Carr/Hunsinger motion, April minutes as presented are approved. Motion passed 5-0.

Supervisor Morrow stated that an executive session was held on 5/3/20 with all supervisors present regarding the road crew. Supervisor Howell suggested that the road crew work alternating weeks with a two-man crew. Supervisor Klinger stated that there was enough work for all of them to come back full-time and keep a safe distance. After further discussion, a Klinger/Carr motion was made to bring back the road crew full time on May 18, 2020. Motion passed 4-1, with Supervisor Howell voting against. Supervisor Morrow stated that no overtime is allowed.

Solicitor – Nothing to report.

Police – No report.

Zoning Officer – The preliminary/final subdivision plan for M.J. Real Estate Holdings was submitted to the planning commission. They recommended conditional approval providing the plan is signed and notarized. Ted Oman dropped off the completed plans. Solicitor Lewis could not comment because he is connected to one of the parties. Ted Oman stated that currently there are four different tracks on both sides of Hemlock Creek. The golf course would incorporate everything on their side of the creek and Linda Quodomine would purchase and incorporate everything on her side of the creek. On a Carr/Hunsinger motion, the plan is approved. Motion passed 5-0. Ms. Matthews stated she needed three signatures. Supervisors Hunsinger, Carr and Howell will stop in to sign on Wednesday afternoon.

Planning Commission – Reviewed a subdivision for the Autotore property. A sketch plan was presented by Ted Omen to the planning commission for townhouses on that property. A modification is needed for the cul-de-sac to service 36 townhomes. There will be visitor parking at lot one and the lot 37 will be used for landscaping. Proposing a 20-foot wide emergency right of way that will be gated. This will loop from the cul-de-sac to Schoolhouse Road. This is in the very beginning stages and will be a little higher end development. This is just information for the board.

Park Committee – No report.

SEO – not present.

Roadmaster – No report. Supervisor Morrow requested that Supervisor Klinger put together a plan for road work and give it to Mr. Sutton.

Manager: Mr. Sutton stated the Geisinger insurance price increase for the 2020/2021 year will be approximately 21.5%. Creative Benefits will send a package with details of our current plan along with comparison with two other plans. He will present it at the June meeting.

Sunnyside Ave. – The loose gravel has become a problem. There was a second fall victim, an elderly lady, that fell on the loose gravel. Mr. Sutton says it needs to be fixed and told Supervisor Klinger it should be one of the first projects addressed when he returns on May 18<sup>th</sup>.

The township will not be reimbursed by FEMA for cleaning expenses and supplies. We did not spend enough to meet the threshold for funding.

Mr. Sutton did a comparison of last year's and this year's real estate taxes and found we are down by \$31,300. We will not be collecting as much EIT and LST taxes because of people being unemployed during the virus shut down. This has also affected the collection of police fines. We probably will see the real estate taxes come in later in the year.

Mr. Sutton read the financial report. See attached.

### **Citizen's Comments:**

**Jay Leighow, Maggie Springs:** Mr. Leighow asked why residents cannot have private contractor do road dust oil work on township roads. Solicitor Lewis stated that it is not allowed because there would be no one to oversee if the work is allowed. Supervisor Klinger will find out who wants road dust oil work done at the cost of the resident. After further discussion, a Carr/Klinger motion was made to advertise dust oil work in the paper using last year's price. The township will make up the difference if the price is higher this year. Payment will have to be made to the township no later than June 5<sup>th</sup>. Motion passed 5-0.

### **Old Business:**

1. **Streetlights** – Mr. Sutton received the cost estimates for adding streetlights to the intersection of Mall Boulevard and Frosty Valley Road and Mall Boulevard and Schoolhouse Road. The cost is \$3500 each to put them in and a \$25.00 to \$30.00 monthly bill per light. The intersection of Buckhorn and Schoolhouse Road would be the same as above. Supervisor Carr asked if the cost of any of these lights could be passed on to the residents or businesses. Mr. Sutton stated that the Buckhorn/Schoolhouse cost could be passed on to the resident's, but the other intersections would have to be paid by the township. On a Carr/Klinger motion, it was decided to table this and discuss it at budget time in September. Motion passed 5-0.

### **New Business:**

2. **Executive Session** - The executive session that was held on May 3<sup>rd</sup> (discussed above) should have included two civil issues that will be turned over to our insurance company.
3. **Warehouse Bond Reduction** – The warehouse has requested a bond reduction from \$3,141,548.30 to \$1,545,353.30. The township engineer did a site visit and agreed that a reduction is acceptable. On a Hunsinger/Klinger motion, authorization is given for the bond to be reduced. Motion passed 5-0. Supervisor Morrow will need to sign the document.
4. **Dynamic Engineering – Matt Mazzella** – Due to the current economic situation, Mr. Mazzella requested a six-month extension for the hotel and restaurant being developed by Mr. Faust. On a Klinger/Hunsinger motion, request is granted. Motion passed 5-0.
5. **Employee Handbook – Healthcare Amendment** – Mr. Sutton stated that he spoke to a Medicare specialist at Creative Benefits regarding reimbursing employees for Medicare costs. Because the township now has more than twenty employees, we are not allowed to reimburse anyone. The township has two employees that are receiving this compensation. Mr. Sutton was told to put some wording in the township handbook stating that the two employees are grandfathered in, but after May 12<sup>th</sup> it cannot be offered to anyone else. Mr. Sutton read the following language to include in the handbook: "The

Township will allow an insurance opt out/reimbursement with a maximum benefit amount of \$400.00 per month for any employee or dependent of an employee who chooses not to take the medical coverage provided by the township and secures health insurance through other means. In order to participate in this opt out program, the employee will have had to request participation prior to May 12, 2020. After this date, the benefit will no longer be available.” On a Klinger/Morrow motion, the above language will be put in the employee handbook as an amendment to the medical insurance section. Motion passed 5-0.

6. **Road Dust Material** – Discussed above.
7. **Millville School District** – Mr. Sutton stated that Millville School District sent a letter requesting a price reduction in the second half of 2020 for the two and one-half months that our police officer did not work at the school. This is not stated in our agreement. After further discussion, it was decided to have a meeting with the school to discuss the possibility of a reduction. On a Morrow/Klinger motion, a scheduled meeting should be set up with Chief VanDine, Supervisor Hunsinger, Jeffrey Sutton and representatives from the Millville School District to discuss a reduction and also the new contract. Motion passed 5-0.
8. **Bids for road work** – A bid was put out for 19- and 9.5-mm asphalt to do the two sections of Ferncliff with the prices being 56.20 for 19 and 62.87 for 9.5. One bid was received. On a Klinger/Car motion, the bid from HRI was accepted. Motion passed 5-0. There is also chipping work that needs to be done. Supervisor Morrow asked for the price to do Guy’s Lane and was told by Supervisor Klinger it was \$35,000. There are several projects that need to be done in the fall depending on the financial situation of the township. Mr. Sutton reminded Supervisor Klinger that the cross pipes and ditch lines need to be cleaned out. Supervisor Klinger was supposed to give Mr. Sutton a list of roads that need to be tarred and chipped. He will give a copy to Mr. Sutton and also to Supervisor Howell who requested one.

#### **Other Business:**

**Approve Bills as Posted** – On a Howell/Klinger motion, bills as presented were approved. Motion passed 5-0.

**Adjournment of Meeting** – On a Morrow/Klinger motion, meeting is adjourned at 8:06 pm. Motion passed 5-0.

Respectfully submitted,

Larina S. Kramer  
Township Secretary