

# Supervisors' Meeting

April 14, 2020



Due to the Corona Virus, there is very limited access to the township municipal building. Therefore, the April Supervisors' meeting was held via teleconference. Meeting was called to order at 7:07 pm. Participating were Chairman Morrow and Supervisors Hunsinger, Klinger, Carr and Howell, police officer Scott Traugh and solicitor Barry Lewis. Present at the office were Jeffrey Sutton, manager and Larina Kramer, secretary. Reading of all reports, except for the financial information, was waived. There were three executive sessions held between the March meeting and tonight's meeting regarding staff adjustments which will be discussed further down.

Approve March minutes – On a Carr/Klinger motion, March minutes as presented are approved. Motion passed 5-0.

## Old Business:

1. **Police Officer** – There has been an advertisement placed through the Pennsylvania Chiefs of Police Association to run through the month of July for a fee of \$100.00. Chief VanDine has three possible interests, but no solid participants at this time.
2. **Drone program** – The drone program is up and running. The insurance was attained about two weeks ago and Chief VanDine was given a copy.

## New Business:

3. **Disaster Declaration** - The disaster declaration was reviewed and signed on March 17, 2020. This will run concurrently with the county. On a Hunsinger/Carr motion, the declaration is ratified. Motion passed 5-0.
4. **Erwin Property** – There are two properties along Drinker Street owned by the Erwin brothers. Because these properties are in the flood zone, they are not marketable. The Erwin's would like to donate the properties to the township. Solicitor Lewis feels this is practical. If the township decides to do something with the Greenway program, that area will be open. Supervisor Klinger said the township would need to mow about twenty feet back. On a Carr/Klinger motion, the properties will be accepted as a donation. Motion passed 5-0.
5. **Manager – staff adjustments** – Mr. Sutton stated that three executive sessions were held in the past month. The first was on March 22<sup>nd</sup> at 7:00PM which was held by teleconference. Mr. Sutton decided that, in the best interest of the township, the road crew would be off work, but they will respond when needed. A second executive teleconference session was held on March 29<sup>th</sup> at 7:00 PM. After discussion, Mr. Sutton decided to have the secretary and zoning officer work split shifts which would allow the township to follow the protocol of social distancing and the road crew would be off with pay but available for emergencies. On April 2<sup>nd</sup>, the third teleconference was held at 7:00PM. At this time, Mr. Sutton decided to lay off the road crew, but would allow them to take vacation instead of collecting unemployment. Fred Klinger opted for two-week vacation then unemployment, with the remaining crew collecting unemployment benefits. The supervisors, including Mr. Klinger, will handle call outs and emergencies if something needs to be done. The secretary and zoning officer will continue splitting shifts.

Chief VanDine is allowing only two police officers per shift with no overlapping coverage. On a Morrow/Hunsinger motion, all business matters listed above are accepted. Motion passed 5-0.

6. **Chamber of Commerce** – Mr. Sutton presented a bill from the Chamber of Commerce in the amount of \$275.00 for yearly membership. On a Klinger/Hunsinger motion, permission is given to pay bill to continue our participation. Motion passed 5-0.

**Other Business:**

Supervisor Klinger requested to put a bid out for 500 tons +/- 9.5 and 19.0 asphalt. This will be applied to Maple Avenue, Spring Garden Avenue and Apple Alley. After further discussion, a motion was made by Klinger/Hunsinger to allow the asphalt bid. Motion passed 5-0.

Mr. Sutton read the financial report.

Supervisor Klinger stated that the Cog will open its bids on Thursday, April 16<sup>th</sup>. The road work will include Dahl Road, Creek Road, Hunt Club, Laurel Drive, Hounds Chase Drive, Steeplechase Drive, and Hemlock Street to Red Mill.

**Approve Bills as Posted** – On a Klinger/Carr motion, bills as presented were approved. Motion passed 5-0. Supervisor Howell had a question on the Hanson bills. This is for the material we get from their Millville location. Further discussion continued regarding the type of material. Supervisor Klinger stated it is within the standards given by PennDot.

**Adjournment of Meeting** – On a Klinger/Hunsinger motion, meeting is adjourned at 7:33 pm. Motion passed 5-0.

Respectfully submitted,

Larina S. Kramer  
Township Secretary