



Supervisors' Meeting

March 10, 2020

Call to Order – Meeting was called to order at 7:00 pm by Vice-Chair Albert Hunsinger. In attendance were Supervisors Klinger, Carr and Howell. Supervisor Morrow was absent. Supervisor Hunsinger stated that there was an executive session held to interview a possible employee. This will be discussed further down in the agenda.

Approve February regular minutes – On a Carr/Klinger motion, February minutes as presented are approved. Motion passed 4-0.

Solicitor's Report – None.

Police Report – Reported by Chief VanDine. See attached.

Zoning Officer's Report – Reported by Ms. Matthews. See attached.

Planning Commission Report – No planning meeting was held in February. Ms. Matthews announced that there will be a Veterans Clinic at the mall that will be opened by June of this year. There was a preconstruction meeting held regarding Aldi's. They will be starting the demolition soon. There was a preconstruction meeting for Moe's Restaurant. They will start building within the next two weeks.

Park Committee Report – Reported by Dennis Garrison.

Sewage Officer's Report – Not present.

Roadmaster's Report – Reported by Supervisor Klinger. See attached. Columbia County Conservation District asked us to submit a letter requesting an extension on the Lover Drive project. The project will be extended to June 2020 but can be completed sooner if the material dries out. There was a road closure on Orchard Road for four days so the dead trees could be cleaned up.

Emergency Management Coordinator's Report – No report.

Manager's Report – Mr. Sutton was not at the meeting. Financial report was read by Mrs. Kramer. See attached.

Citizens' Comments:

Jane Hack, Walnut Street: What is the plan on filling the vacant lots. Weather depending, the demolition company will come back and seed. They put straw down just for conservation because the ground has been wet.

Reverend Moore, Drinker Street: He thanked the police force for doing a great job, and the office workers for being helpful. He also thanked Supervisor Klinger for getting the trees down. Mr. Moore asked why there were no trespassing signs and was told that the township did not want anyone on the demolished properties for liability reasons.

Old Business:

1. **Flood Buy-outs update** – Mrs. Kramer stated that Steve Crawford had completed the demolitions of fourteen homes in Fernville, one home on Creek road and one home on Covered Bridge Drive. The final grading of the lots will be done once the ground dries out.
2. **Drone program** – Mr. Sutton researched insurance companies for coverage on the drone. Our own carrier, DGK would be very costly for the year. He did find a company that would charge \$850.00 per year that would give the same coverage as DGK plus automatically cover nighttime flights and invasion of privacy claims. As long as we have a certified pilot and the serial number of the drone, there would be no reason to have a lease drawn up between the township and Officer O'Donnell, who is the pilot. It was decided that when Chief Van Dine receives enough donations to add up to the yearly cost, Mr. Sutton will purchase the insurance.
3. **Lover Drive – update** – Discussed earlier in the meeting.

New Business:

4. **Memorandum of Understanding** - This agreement acknowledges that the Columbia County Conservation District will handle Hemlock Township's Erosion and Sediment Control Ordinances. On a Carr/Howell motion, memorandum is adopted. Motion passed 4-0.
5. **Voting Delegate for PSATS Convention** – On a Howell/Klinger motion, Supervisor Carr was chosen to be the voting delegate at the PSATS convention. Motion passed 4-0.
6. **PADOT – Transfer Agreement** – This will allow the turn back of roadway from the Perry Avenue bridge to the edge of Red Mill Road. Supervisor Morrow will need to sign on the attest line and Supervisor Klinger will sign as supervisor/roadmaster. On a Carr/Hunsinger motion, PennDot Transfer Agreement is approved. Motion passed 4-0.
7. **Bid Award** – Two bids were received and opened today for Equipment and Hauling. The bidders were Sokol, Inc. and G.P. Steiner, LLC. On a Klinger/Hunsinger motions, both bids were accepted. Motion passed 4-0.
8. **Police Officer** – Michael Reffeor is interested in filling in as the Millville School Resource Officer when needed. On a Hunsinger/Carr motion, Officer Reffeor was hired part time. Motion passed 4-0.

Other Business:

Approve Bills as Posted – On a Klinger/Howell motion, bills as presented were approved.

Adjournment of Meeting – Meeting adjourned at 7:21

Respectfully submitted,

Larina S. Kramer
Township Secretary