



Supervisors' Meeting

February 11, 2020

Call to Order – Meeting was called to order at 7:00 pm by Chairman Morrow. In attendance were Supervisors Hunsinger, Klinger, Carr and Howell.

Approve January regular minutes – A Carr/Klinger motion was made to approve the minutes for the January meeting. Motion passed 5-0.

Approve January Re-organization minutes – A Hunsinger/Klinger motion was made to approve the January Re-organization minutes. Motion passed 5-0.

Solicitor's Report – None.

Police Report – Reported by Chief VanDine. See attached.

Zoning Officer's Report – Reported by Ms. Matthews. See attached.

Planning Commission Report – Reported by Ms. Matthews. See attached. Ms. Matthews reported an Aldi update: the restaurant equipment from the old building has been removed and the demolition will begin the end of February. Regarding the flood maps, there will be six properties listed in the flood zone and forty properties removed from the flood zone. She is also working on the ordinance updates.

Park Committee Report – Reported by Mary Ann Dalkiewicz. See attached. The meet and greet will be held on May 16th from eleven to one. The family picnic will be held on August 1st from 11-2. The park is getting cost estimates in the event they can put up a pickle ball court.

Sewage Officer's Report – Not present.

Roadmaster's Report – Reported by Supervisor Klinger. See attached. He has placed the Fernville signs that were discussed at a previous meeting.

Emergency Management Coordinator's Report – None.

Manager's Report – Mr. Sutton requested that Ms. Matthews take a training course on March 11, 18, and 25 for planning, zoning and ordinance matters. The cost is \$95.00. On a Howell/Klinger motion, training class is approved. Motion passed 5-0. He also informed the board that the Quality Inn Hotel will be hosting an open house on Tuesday, February 18th if anyone is interested in attending. Also, regarding the creek cleaning grant, we are working with Orange Township, Mount Pleasant and Fishing Creek. Mr. Sutton would like permission to have Orange Township run the ad and have the bids sent to them. Mr. Sutton is not sure what the cost sharing would be. He was told to let Orange Township do this. The financial report was read. See attached.

Citizens' Comments:

Julie Klinger, Maggie Springs: The Bicentennial of Buckhorn festivities is tentatively scheduled for September 12th. She is working with Ken Wenner. She is hoping to get the community involved, have a parade and a car show.

Michael Romansic, Pony Trail: Requested a streetlight be put up at Schoolhouse and Buckhorn Road. He stated that it is very dark, and drivers cannot see the street signs. Further discussion ensued. Mr. Sutton will check this out with PPL. Mrs. Bella reminded the board that installing a streetlight would affect several people in the area. They would then need to pay the light assessment tax.

Old Business:

1. **Engineering Agreement** – Mr. Sutton stated the agreement with McTish, Kunkle and Associates needed to update Section 2.02 regarding the way a disagreement between the engineer and developer, concerning billing, is handled. They will work it out between themselves. On a Carr/Klinger motion, the update was adopted. Motion passed 5-0.
2. **Streetlight** – Mr. Sutton has a meeting scheduled with PPL to look over the intersection of Mall Boulevard and Frosty Valley Road. If this is doable, they will notify us of the cost. Sutton will also address a possible street light at the intersection of Schoolhouse Road and Mall Boulevard.

New Business:

3. **Conditional approval of plans for Landmark** - Dynamic Engineering presented the information on the plans for the Tru Hotel by Hilton. This is an 84-room hotel on 57 acres, along with an 8000 square foot restaurant with 210 parking spaces. The developer is requesting six waivers that have been reviewed by Andrew Keister. They are as follows: (1) a waiver to use 6-inch curbing; since a verbal approval has been obtained from the adjacent property owner for grading – (2) proof of consent will be provided: (3) proposed stormwater detention facilities – the applicant currently owns the mall property and has plans for redevelopment; (4) One foot of freeboard above the 100 year water surface elevation to top of basin berm; (5) Pipe with minimum diameter of 15 inches – the current existing pipe with Columbia Mall Drive is a 12-inch PVC storm pipe; (6) requesting slopes steeper than 3-1 – due to the existing topography, steeper slopes are requested in order to reduce the development impact and help balance the cut/fill on-site. On a Carr/Klinger motion the six waivers mentioned above were approved. Motion passed 4-0, with Supervisor Morrow abstaining. On a Klinger/Hunsinger motion, the private access road will be named on the plans. Motion passed 4-0, with Supervisor Morrow abstaining. On a Klinger/Carr motion, approve with Andrew Keisters recommendation for conditional approval on the hotel/restaurant. Motion passed 4-0, with Supervisor Morrow abstaining.
4. **Bid Award for HMGP – 4267 Demolition** – There were five bids for the demolition of nine properties on Drinker Street. They are as follows Kreisher Construction at \$66,750, G&M Crawford at \$109,779.00; Brdaric Excavating at \$113,400, Columbia Excavating at \$121,000, and Don E. Bower at \$135,230. After being reviewed by Andrew Keister, it was determined that Kreisher Construction's bid was incomplete, so it was disqualified. The next lowest was G&M Crawford. On a Klinger/Carr motion, G&M Crawford was awarded the bid. Motion passed 5-0.
5. **Letter of Credit reduction** – Cristian Foust requested a reduction to the amount of \$322,027.47 in his letter of credit held by the bank for the properties on Schoolhouse Road. Andrew Keister submitted a letter of approval for the reduction of credit. On a Hunsinger/Klinger motion, the reduction was approved. Motion passed 4-0, with Supervisor Morrow abstaining.
6. **02-11-2020 Resolution – Solicitors fee schedule** – This was not addressed at the January meeting. All fees were approved at the Reorganization meeting, but a Resolution is required for the solicitors' fee schedule. On a Klinger/Hunsinger motion, Resolution 02-11-2020 was adopted. Motion passed 5-0.
7. **02-11-2020A Resolution – Engineer Firm Agreement** – The agreement mentioned in item one is separate from this. Resolution 02-11-2020A lists McTish and Kunkle as our engineering firm. On a Klinger/Carr motion, Resolution 02-11-2020A was accepted. Motion passed 5-0.

8. **02-11-2020B Resolution – PPL Street Lighting** – This resolution will allow the township to convert to LED lighting in Hunters Chase and Fernville. By doing this, we will be consuming less than half of the current kw/hour. Foxtail cannot be done at this time due to a wiring issue that if the project was to be done it would cost the township a significant amount of money. On a Hunsinger/Carr motion, Resolution 02-11-2020B was approved. Motion passed 5-0.
9. **02-11-2020C Resolution – Hard Drive destruction** – We need to dispose of old hard drives from the office. We will do this at the same time as the police. On a Morrow/Hunsinger motion, Resolution 02-11-2020C was adopted. Motion passed 5-0.
10. **02-11-2020D Resolution – Police Agreement** – An updated agreement is required since Greenwood now subcontracts police service through Orange Township and Orangeville Borough. On a Carr/Hunsinger motion, the Hemlock Police will continue school coverage for the elementary school located in Greenwood Township.
11. **Police Officer Resignation** – Full-time Police Officer Robert Anderson submitted his resignation letter as of February 7, 2020. Officer Roger Van Loan, who was part time, has returned to the Bloomsburg Police Department. On a Morrow/Hunsinger motion, resignations were accepted. Mr. Sutton and Chief VanDine would like to be able to advertise for a full-time officer and possibly a part-time officer. On a Klinger/Howell, motion approval is given to advertise. Motion passed 5-0.
12. **Waiver of Zoning Permit for utility shed** – A utility shed was obtained for the use of storing signs and traffic cones. A fee waiver is requested. On a Howell/Morrow motion, fee is waived. Motion passed 5-0.
13. **Approve advertisement for equipment rental** – The roadmaster puts out bids every year for Equipment rental and stone hauling that runs from March to March. On a Klinger/Hunsinger motion, bid advertisement is approved. Motion passed 5-0.
14. **Appoint Jodi Guzevich as Auditor** – The board needs to reappoint Jodi Guzevich to serve as auditor until 2022. On a Klinger/Hunsinger motion, Ms. Guzevich was reappointed. Motion passed 5-0.

Other Business:

Ms. Matthews received a letter from Livic Civil Engineering requesting a ninety-day extension for the Moe's Restaurant plan. On a Hunsinger/Klinger motion, extension is granted. Motion passed 5-0.

PA One Call requested the township to proclaim April to be Call Before You Dig month. Supervisor Morrow read the proclamation. On a Klinger/Hunsinger motion, proclamation was accepted. Motion passed 5-0.

Julie Klinger asked if the township will be offering road oil again this year. Mr. Sutton said yes, as long as we have residents interested.

Approve Bills as Posted – On a Carr/Klinger motion, bills as presented were approved. Motion passed 5-0.

Adjournment of Meeting – Meeting adjourned at 8:06 pm.

Respectfully submitted,

Larina S. Kramer
Township Secretary