

Supervisors' Meeting

January 6, 2020



Call to Order – Meeting was called to order at 6:50 pm by Chairman Morrow. In attendance were Supervisors Hunsinger, Klinger, Carr and Howell.

Approve December minutes – A Carr/Hunsinger motion was made to approve the minutes for the December meeting. Motion passed 5-0.

Solicitor's Report – Not present.

Police Report – Reported by Chief VanDine. See attached.

Zoning Officer's Report – Reported by Ms. Matthews. See attached.

Planning Commission Report – Reported by Ms. Matthews. See attached

Park Committee Report – No report.

Sewage Officer's Report – Not present.

Roadmaster's Report – Supervisor Klinger stated that the road crew is now in winter mode.

Emergency Management Coordinator's Report – Scott Traugh is in the process of trying to set up a NIMS class for the supervisors.

Manager's Report – Mr. Sutton advised the board that the bid limits for 2020 are as follows: below \$11,300, no bid is needed; \$11,300 – \$21,000 three written or phone bids are necessary, and anything over \$21,000 requires advertised bids. Mr. Sutton then read the financial report. See attached.

Citizens' Comments:

Reverend Moore, Drinker St.: Stated there is no sign on Drinker Street and Red Mill Road. He appreciated that the police department were checking for speeders on Drinker Street. He also thanked Ms. Matthews for her help with zoning questions.

Dennis Garrison, Spring Garden Ave.: Informed Supervisor Klinger that there are stones from the oil and chips on the road. They are piling up at Spring Garden and Ferncliff. The road crew will come and sweep them up.

George Johns, Frosty Valley Road: Asked if a light (not traffic) can be put up at Frosty Valley and Route 42. He said it is very dark there and it is a danger. He was told a cost estimate will be done for placing a light there. Mr. Sutton spoke with Andy Keister. Chief VanDine called some people he knows at PPL. There used to be a program that PPL would front the cost to put up the light. A cost estimate will be done for the

township. There is already a pole within two hundred feet that they can run the power to. The cost of the light should be about \$35.00 a month for electricity.

Old Business:

1. **Traffic control signs and road markings Ramp “C”** – Mr. Sutton stated that PennDot has no problem with us adding road markings at the intersection of 42 and the exit ramp off of 80 West. The township will also be responsible for signs prior to the intersection. It will be a straight arrow in the right lane marked only. This is in reference to people turning left from the right lane at the lights. The Columbia Mall is responsible for those traffic lights. Supervisor Klinger will check the agility program with PennDot to see if they will do some work. Ken’s Property Care Service will paint the arrows in the spring. This project will be tabled for now until we find out who is financially responsible for this work.

New Business:

2. **01-06-200C Cafeteria Plan Resolution** - This resolution is required to make sure we are eligible to have our employee’s HMO contribution paid pre-tax. On a Morrow/Carr motion, resolution is adopted. Motion passed 5-0
3. **01-06-2020D PMRS Contribution Waiver Resolution** – This resolution allows the employer to waive yearly contributions for their pension plan. On a Morrow/Hunsinger motion, resolution is approved. Motion passed 5-0
4. **FMLA** – Jeffrey Sutton requested that the supervisors accept his FMLA paperwork for periodic or long-term health care. A Howell/Car motion was made to approve Mr. Sutton’s FMLA. Motion passed 5-0.
5. **Hemlock Municipal Sewer Co-op** – Dennis Garrison is interested in being reappointed to the Hemlock Municipal Sewer Co-Op board. On a Morrow/Howell motion, his reappointment is approved. Motion passed 5-0.
6. **Sub-Contractors Liability** – Mr. Sutton stated that all contractors who do work for the township are required to give us their Liability Insurance document with the township as the certificate holder. This is required by our insurance carrier. This is everyone from Sokol to the company that mows our grass.
7. **Innoteck** – Innoteck has offered the township and police a discount of one free month of service if we pay our yearly bill up front. This will save about \$1,000.00 year. On a Morrow/Hunsinger motion, permission is given to pay Innoteck the yearly bill in January for 2020. Motion passed 5-0.
8. **AED** – Mr. Sutton was able to get a grant for an AED for the office. The device was donated by Geisinger to the township and office and road crew personnel took a class to get certified. The road crew will mount it on a wall in the meeting room.

Other Business:

Supervisor Morrow stated that he was asked by the local Chamber of Commerce to participate in the question and answer panel for Leadership Central Penn. This organization helps train people for community leadership positions.

Mr. Sutton asked if any of the supervisors were interested in going to the PSATS conference in May. Supervisors Howell and Carr expressed interest. On a Morrow/Howell motion, permission is given for a maximum of three people to attend with rooms, meals and mileage paid for by the township. Motion passed 5-0.

Approve Bills as Posted – On a Klinger/Hunsinger motion, bills as presented were approved. Motion passed 5-0.

Adjournment of Meeting – Meeting adjourned at 7:14 pm.

Respectfully submitted,

Larina S. Kramer
Township Secretary