

Supervisors' Meeting

JULY 9, 2019



Call to Order – Meeting was called to order at 7:00 pm by Chairman Morrow. In attendance were Supervisors Hunsinger, Klinger, Carr and Howell.

Approve June minutes – A Carr/Klinger motion was made to approve the minutes for the June meeting. Motion passed 5-0.

Solicitor's Report – No report.

Police Report – Reported by Chief VanDine. See attached.

Zoning Officer's Report – Reported by Melissa Matthews. See attached.

Planning Commission Report – No meeting was held.

Park Committee Report – Reported by Dennis Garrison. See attached. He reminded the supervisors that the family picnic at the park is scheduled for August 3rd.

Sewage Officer's Report – Not present.

Roadmaster's Report – Reported by Supervisor Klinger. See attached.

Emergency Management Coordinator's Report – No report.

Manager's Report – Mr. Sutton stated that Ms. Matthews has issued zoning permits for both grant projects. On one project, a demo permit was submitted to DEP. DEP has sixty days to complete or issue comments. We have also applied to CCCD for E & S approval and should have that back prior to August 14. Our engineer is in the process of completing the drawings for the DEP and CCCD permit application. Mr. Sutton then presented the financial report. See attached.

Citizens' Comments:

Melanie Mills, Lover Drive: Asked Supervisor Klinger if the road crew would scrape back the sides on Lover Drive.

Julie Klinger, Maggie Springs: Thanked Supervisor Klinger for the work that was done on her road. She also stated that next year is the Village of Buckhorn's bicentennial and she would like to plan a celebration. She was told to work it out with the police for safety issues.

At this time, Supervisor Morrow addressed **Joe Carr**, who was told at last month's meeting that he would be contacted that Friday regarding work done on Mailman. Supervisor Morrow apologized and said it was his oversight. After further discussion, he then told Mr. Carr that Mr. Sutton will look into getting it taken care of, hopefully by the August Supervisors meeting.

Rev. Gregory Moore, Drinker St: Suggested that the township inform Mr. Carr when the work will be done. He also thanked everyone who came to the event at the park.

John Dube, Mourey Drive: Mr. Dube was very concerned about the water running all over his property. He stated it ran over his septic tank and into his basement. He said the problem is that the roads do not get maintenance on a regular basis. He realized there has been more rain than usual, but the problem has been going on for a very long time. Supervisor Carr stated that over the years, agriculture has changed and there has been a lot more development. Both these factor into where the water goes. Supervisor Carr requested that Sokol be advised to be much more aggressive in the work that will be doing on the roads that are problematic. Supervisor Howell feels it would be a good idea to get some advice from PennDot on road maintenance. We have contracted with Sokol construction to do the ditch line and once they were finished with Susie's Lane, they will be moving to Mourey Drive. Our road crew will remove the cross pipe just above his residence on or about July 10th.

Chris Evans, Spring Garden Ave.: Reported that there was a sink hole in the area of Drinker Street and Bloom Street right at the intersection. Supervisor Klinger informed Mr. Evans that the hole had been patched.

Chris Dunlap, Spring Garden Ave.: Asked what can be done about the loud and dangerous fire works that are going off in his neighborhood, and it is not just on July 4th. Mr. Dunlap was told to call the police immediately and they will come.

Old Business:

1. **Class 8 Truck Grant** – We no longer qualify for the truck grant because we only have a Class 6 truck.
2. **Line Painting** – Mr. Sutton contacted two companies and received no replies. He then got an estimate from Ken's Property Care Service in the amount of \$11,010.00. On a Carr/Klinger motion, authorization was given to hire Ken's Property Care. Motion passed 5-0.
3. **Mall Boulevard traffic sign replacement** – Mr. Sutton got updated map for who is responsible for signs. He is in the process of researching what signs need to be replaced and will report back at a later date.
4. **Traffic Signals** – There was a question regarding the traffic signal invoice for the intersection of Columbia Mall Drive and Mall Boulevard. Mr. Sutton advised that this invoice will be taken care of by the owners of the Columbia Colonnade and they would also soon see a bill for the repair of the traffic light Mall Boulevard and Millville road and those repairs are completed. That invoice is the responsibility of the township.
5. **Madison Township police contract renewal** – The following are the changes for the contract starting in 2021: 1) contract will run five years instead of three – 2021-2025; 2) 20 hours of patrol and all calls for service will be deducted from these 20 hours; 3) In current contract, fines are split 75% Hemlock, 25% Madison – new contract fees will be 100% Hemlock; 4) In 2020, we will give the cost for 2021; 5) Remove all references to Madison Township Police Department; 6) There will be a 13 month requirement for notification of cancellation. Madison approved contract at their meeting. We will need to advertise and approve in August the five-year contract. On a Carr/Hunsinger motion, approve contract and proceed. Motion passed 5-0. On a Howell/Hunsinger motion, approval is given to advertise. Motion passed 5-0.

New Business:

6. **Award/Presentation** – An award was presented to Kurt Henrie for his act of heroism in saving a handicapped woman's life in a house fire. His parents and fiancée were in attendance for the presentation along with his colleagues from the police department.
7. **Travis Stotelmeyer – (Police)** – Mr. Sutton requested that Officer Stotelmeyer be moved from police probation to Patrolman 1. On a Hunsinger/Morrow motion, permission was given for the promotion. Motion passed 5-0.
8. **Lowes tax refund** – An agreement was made to credit Lowes \$7,032.77 for the year 2020. On a Morrow/Klinger motion, credit was approved. Motion passed 5-0.
9. **Resolution 07-09-2019 First Columbia Bank** – A resolution is required from First Columbia Bank any time there is an addition or change to the check signatories. We needed to add Mr. Sutton as a signer. On a Morrow/Hunsinger motion, Resolution 07-09-2019 was approved. Motion passed 5-0.
10. **Spring Garden Ave. & Maple Alley/Ferncliff** – Discussion was held in reference to water issues on Spring Garden Avenue, Maple Alley, and Ferncliff Road. On a Morrow/Carr motion, it was stated that all ditch lines on Ferncliff Road are to be cleaned at the inlet and outlet sides from the top of Ferncliff to the bottom, and the pipe at the intersection of Ferncliff and Maple Alley is to be repaired or replaced. Maple Alley is to have material placed to level out the roadway. The motion also included Mr. Sutton to contact Chip Adams Sewer and Drain to arrange for a camera to be run through drainpipes leading to and crossing over the McCaffery property. All this will be completed by the August meeting. Motion passed 5-0.
11. **Planning Commission Alternate** – Ms. Matthews requested to have an alternate on the Planning Commission. Larry Wilkie attends the meeting and would like to be an alternate. On a Carr/Hunsinger motion, Mr. Wilkie is named as alternate. Motion passed 5-0.
12. **Grant application for county flood money** – There is a deadline of July 19th to apply for county flood money. On a Howell/Morrow motion, Mr. Sutton is directed to apply. Motion passed 5-0.

Other Business:

There is a leak in the basement stairwell of the police station. Supervisor Hunsinger stated that he would check rain gutters to make sure there was no blockage which may be the reason for getting water through the cement block wall.

Mr. Sutton will contact a contractor to get an estimate to replace the current ramp and back door porch of the police station. Mr. Sutton will meet with Mr. Belskie that the existing ramp meets current ADA requirements.

Mr. Sutton met with Steve Kehoe from PennDot who wants to do a 20-foot section of turnback road to Hemlock Township at the intersection of Perry Avenue and Red Mill Road. On a Klinger/Carr motion, it was decided to move forward with the turnback. Mr. Sutton will contact Mr. Kehoe to start the process. Motion passed 5-0.

Mr. Sutton discussed a driveway issue that Supervisor Howell is having where his driveway meets with Howell Drive. Mr. Sutton stated that he met with Steve Kehoe who advises the only way to resolve the driveway issue is to install a pipe at the end of the driveway. After a lengthy discussion it was decided that Mr. Howell would be responsible for the purchase and installation of this pipe.

Approve Bills as Posted – On a Carr/Klinger motion, bills as presented are approved. Motion passed 5-0.

Adjournment of Meeting – Meeting adjourned at 8:52 pm.

Respectfully submitted,

Larina S. Kramer
Township Secretary