

Supervisors' Meeting

MAY 14, 2019



Call to Order – Meeting was called to order at 7:00 pm by Chairman Morrow. In attendance were Supervisors Hunsinger, Klinger, Carr and Howell.

Approve April minutes – A Carr/Klinger motion was made to approve the minutes for the April meeting. Motion passed 5-0.

Solicitor's Report – No report.

Police Report – Reported by Chief VanDine. See attached.

Zoning Officer's Report – Reported by Melissa Matthews. See attached.

Planning Commission Report – Reported by Melissa Matthews. See attached.

Park Committee Report – Reported by Dennis Garrison. See attached.

Sewage Officer's Report – Not present.

Roadmaster's Report – Reported by Supervisor Klinger. See attached.

Emergency Management Coordinator's Report – No report.

Manager's Report – Mr. Sutton requested that the township adopt Resolution 5-14-2019 to designate Ms. Bella as the agent to handle funds for buyouts with the new grants. On a Carr/Howell motion, resolution was adopted. Motion passed 5-0. Mr. Sutton asked that Ms. Matthews attend an advanced flood management class held in Williamsport from June 17 to the 20th. The course is free, but the township would be responsible for mileage and meals. On a Hunsinger/Carr motion authorization was given to Ms. Matthews to attend class. Motion passed 5-0. The manager pointed out a plaque the township received from PSATS for intergovernmental cooperation with Madison, Millville borough and Millville School District. Mr. Sutton presented the financial report. See attached.

Citizens' Comments:

Julie Klinger, Maggie Springs Lane: Ms. Klinger presented a letter that was signed by residents requesting work be done to upgrade Maggie Springs Lane. There are problems with dust, potholes, water running down the road, and at least fifty utility trucks a day going back and forth. Ms. Klinger states that when she calls Supervisor Klinger he does not respond to her issues. **Patty Chamberlain**, who also resides on Maggie's Lane, had similar complaints about dust and water. After further discussion, Supervisor Klinger will look at the road tomorrow. They will need permission from resident Jay Leighow to put pipes on his property. Supervisor Howell suggested contacting our representative from PennDot for some input. Manager Sutton provided his email so when they have questions, they may contact him to send an update.

Mike Garmin, Buckhorn Road: Asked if there would be a possibility of putting crosswalks across Mall Boulevard. He stated that once Starbucks is open, people from business in walking distance would like to be able to walk across and get coffee. Chief VanDine stated traffic signals would have to be installed and the cost would be prohibitive.

Old Business:

1. **Stop bar painting and sign replacement** – Mr. Sutton has been getting pricing for road painting and sign replacement. He met with a company out of Wilkes-Barre, but they are unable to do that type of work. It was decided the he and Chief VanDine work on this together.
2. **Road Dust Oil** – The price for the dust oil is \$0.89 per linear foot with a 300-foot minimum. That would be a cost of \$267.00. The work will be done by Midland Asphalt. On a Klinger/Carr motion, interested citizens need to pay up front prior to the application of the dust oil. The deadline for sending checks in is June 1st. If for some reason the work cannot be done, their money will be refunded. Motion passed 5-0. Ms. Kramer will call people who signed up and get their information.

New Business:

3. **House Bill 349 – PA Construction Code Inspector List** – When Mr. Sutton attended the PSATS convention, House Bill 349, which has not passed yet was discussed. This bill, if passed, will require the townships to provide two Code Inspectors for people to choose from. The fee schedule of each will be provided. After further discussion, it was decided the Mr. Sutton find other inspectors to be put on the list and provide this information at the next meeting.
4. **EMS Week Proclamation** – The township received a request to designate the week of May 10 – 25, 2019, as Emergency Medical Services Week and Mr. Sutton read the proclamation to the board. On a Carr/Hunsinger motion, the proclamation was accepted. Motion passed 5-0.
5. **Grass Mowing in Fernville** – Supervisor Klinger asked Larry Crawford to mow the buy-out houses and give a price. For the first year, the township should get reimbursed for the mowing at the houses that are in the buy-out. After further discussion, a Klinger/Morrow motion was made to let Larry Crawford continue mowing these properties until the houses are demolished. Motion passed 5-0.
6. **Auditors Report** – The auditors report includes all the money that is in escrow in the buy-out accounts. That is not a true representation of our funds.
7. **Bonding of Township Manager** – Because Mr. Sutton has become more involved in the financial part of his job, it was decided to have him get bonded. Ms. Bella will remain bonded because she is involved in the flood buy-outs. On a Klinger/Hunsinger motion, Jeffrey Sutton will apply to be bonded. Motion passed 5-0.
8. **Transfer Tax for ALDI and Calumet (Warehouse)** – The transfer tax to the township for these two businesses is \$22,500.00.
9. **Angelini/Millard Buy-out update** – Ms. Angelini has withdrawn her application from the buy-out process. The Millards' withdrew their buy out application but will proceed with the elevation process.
10. **Short Term Disability** – Our current short-term disability allows the employee to collect 60% of gross, capped at \$500.00 per week. After speaking with Principal Insurance, we can increase our plan across the board to 66.75% of gross, capped at \$1000.00. The bill will increase by \$100.62 per month. After further discussion, a Carr/Hunsinger motion was made to raise the cap to \$1000.00 with coinciding percentage and the township pays the additional \$1230.00 per year. Motion passed 5-0.
11. **Madison Township/Millville Borough Police contract renewal** – A panel is needed to look at the numbers regarding both contracts. The contracts need to be renewed by October 1, 2019. Supervisors Carr and Hunsinger volunteered to be on the panel. The police should have the numbers ready to review. They will meet on May 28th at 9:00.
12. **Fire Company training – Covered Bridge Drive** – The fire company would like to use the house located at 17 Covered Bridge for training. This house was in the buy-out. On a Klinger/Hunsinger motion, permission is given. Motion passed 5-0.
13. **Message Board damage/repair** – The message board was being used in Millville was damaged by the extreme winds that occurred recently. The cost to repair is \$8,608 and this will be submitted to our insurance company. It was decided to have it fixed.
14. **Cynthia Wolff – public recognition for her service to the park committee** – Ms. Wolff, who volunteered on the park committee, passed away recently. The park committee will purchase a public recognition plaque to be put up at the park
15. **Health Insurance Renewal** – Mr. Sutton was informed that Geisinger is offering a 3% reduction in cost for the township health insurance. After further discussion, a Klinger/Hunsinger motion was made to renew Geisinger. Motion passed 5-0.

Other Business:

Approve Bills as Posted – On a Carr/Klinger motion, bills as presented are approved. Motion passed 5-0.

Adjournment of Meeting – Meeting adjourned at 8:20 pm.

Respectfully submitted,

Larina S. Kramer
Township Secretary