

Supervisors' Meeting

September 11, 2018



Call to Order – Meeting was called to order at 7:00 pm by Chairman Morrow. In attendance were Supervisors Hunsinger, Klinger, Carr and Howell. There was a public meeting held at 6:00 and the subject will be discussed at this meeting.

Approve August minutes – A Carr/Klinger motion was made to approve August minutes as presented. Motion passed 5-0.

Solicitor's Report – No report.

Police Report – Reported by Chief VanDine.

Zoning Officer's Report – Reported by Melissa Matthews. See attached.

Planning Commission Report – Reported by Melissa Matthews. See attached.

Park Committee Report – Reported by Mary Ann Dalkiewicz. See attached.

Sewage Officer's Report – Not present.

Roadmaster's Report – Paving project is complete. Mowing will be done next week.

Emergency Management Coordinator's Report – Scott Traugh has some paperwork that will be sent to PEMA/FEMA for reimbursement regarding the recent rain events.

Manager's Report – Reported by Ms. Bella. See attached. She stated that we have received some complaints about the mosquitos this summer. She contacted Commissioner Young to get on the list for mosquito spraying. She also stated that the second application for PEMA has been approved. We are waiting for signatures. The first closing has been scheduled.

Citizens' Comments:

Julie Klinger, Maggie Springs Lane: Ms. Klinger is unhappy with the response she received from this office regarding building a winery on her property. She stated that the township does not know their own zoning. She feels she was not given any specifics. Ms. Matthews stated that she sent a letter several months ago and Ms. Klinger told Ms. Matthews her husband got the letter but did not give it to her. Ms. Matthews then followed up with several phone calls, but Ms. Klinger's voice mail was full. The zoning officer saw Ms. Klinger's father and asked him to have her call. Ms. Matthews then read the letter that was sent which included several options and regulations were stated. Ms. Klinger feels that the big businesses come into the township and get all the information, but the township residents don't get any help with zoning information. The decision was made that Ms. Klinger will check her calendar and then make an appointment with Ms. Matthews. Ms. Klinger also stated that a neighbor always puts his grass cutting in the road and was not sure who to report it to. She was told to contact the office and Ms. Matthews will send a letter.

Old Business:

Supervisor Howell asked Supervisor Klinger what roads were scratched. Schoolhouse, Quarry and Dutch Hill were done. Several others were put on hold due to the weather.

New Business:

1. Consideration of a Conditional Use Application for the Buckhorn Warehouse – A proposal was made to build a warehouse on the vacant lot near Home Depot. Solicitor Lewis reiterated the information that was presented at the public hearing prior to this meeting. On a Klinger/Hunsinger motion, approval was given for conditional use and they directed the Solicitor to write report to extend to twenty-four months instead of twelve. Motion passed 4-0, with Supervisor Morrow abstaining due to his doing business with the developer. Ms. Matthews stated that the developer was willing to add a walking trail and additional shrubbery.
2. Road Presentation – Andy Keister, McTish, Kunkel & Assoc. – Andy Keister, the township engineer, gave a short presentation on how road projects are funded. He spoke about dirt and gravel road grants, liquid fuels fund from the state, CDBG grants and the general funds. He then did a breakdown of each funding criteria. Melanie Mills of Lovers Drive talked about doing chip and tar. She stated that a road in another township was tarred and chipped and the road is still in good condition. Discussion of road grants followed. Supervisor Carr asked Mr. Keister what percentage of crown a gravel road need would and was told it should be about 4%. Duke Carl thanked Supervisor Carr for coming to look at his road. The road needs a crown. The water comes down and runs into his garage. Supervisor Morrow said that once the road dry out a little all the ditches will be addressed. Julie Klinger stated that there is a lot of water in the ditch and was told that the problem is her driveway.
3. Discussion on School Resource Officer for Millville Area School District – The cost of a full-time officer would be \$85,135.52. Mrs. Jenkins, the superintendent of the Millville school district was at the meeting. She said that they are looking for someone to walk the perimeter, be in the building with students, greet them in the morning, teach about drug and alcohol issues, and to use the officer to help with truancy. This will help the students develop a trusting relationship with the officer. If a threat were to occur, the officer would be the first person to respond and prevent a high number of casualties. The benefit to Hemlock Township is that the school resource officer will be used by the school district for one hundred and eighty days and the rest of the year that police officer will work for the township and be paid by Millville school district. Supervisor Howell feels that it would be more beneficial for Millville to use a security officer. Susan Meyers, one of the Millville school board members, stated that they would need to hire two security officers. The state guidelines require that someone needs to oversee the district. There is no one there that is qualified, so they would need to hire someone at a cost to the district. The term of the contract would be three years. The elementary school is in Greenwood Township and Millville was given permission to have the police respond at their school is necessary. The question of a dedicated police vehicle was brought up by Supervisor Carr. Chief VanDine stated that a police car should be at the school with the officer. Supervisor Carr feels that this should be worked out. On a Hunsinger/Klinger motion, Chief VanDine can move forward with negotiation and our solicitor will prepare an agreement. Motion passed 5-0.
4. Discussion on Fire Hydrants Associated with the Schoolhouse Road Townhouses Project –. There is one fire hydrant at the townhouses that will be located at the Schoolhouse Road location. Suez Water requires

that the township take over the care and maintenance of the fire hydrant. The cost is offset by the home owners water tax assessment. On a Carr/Morrow motion, the location of the fire hydrant is approved, and the township will take over the payments of the hydrant. Motion passed 5-0.

5. Discussion of New Police Car – Chief VanDine stated that the 2014 Ford Explorer with 70,000 miles sustained water damaged during the flood. The insurance company totaled the car and will send a check in the amount of \$18,950.02. We received a bid from Sunbury Motors for \$36,194.75 which includes equipment installation. The final cost to the township will be \$17,244.73. The police have this surplus money available in the 2018 budget from the officers being off. On a Klinger/Morrow motion, permission is given to purchase the police car at the at the cost stated above with the remainder coming out of the police budget. Motion passed 5-0.
6. Consideration of Temporary Part-Time Officer Help – Mrs. Kramer will be out of the office on October 5th for at least two weeks. Mrs. Bella would like to have some part time help during the secretary's absence. She recommended hiring Chris Krepich at a cost of \$13.00 per hour. Supervisor Howell suggested having Ms. Matthews fill in, but she is not able to because of her work schedule. On a Klinger/Hunsinger motion, permission is given to hire Mr. Krepich at the rate of \$13.00 per hour. Motion passed 5-0.
7. Pension Minimum Municipal Obligation (MMO) Presentation – Mrs. Bella is required to inform the board regarding the estimated 2019 bill for the pension plan. She provided the information and said they could contact her or PMRS directly for more detailed information.
8. Notice of Liquor License Transfer Application – We have received a liquor license transfer from the Your Choice market at One Buckhorn Road. On a Morrow/Carr motion, Mrs. Bella is authorized to advertise the public meeting, which will be held on Tuesday, October 9th at 6:30 pm, prior to the Supervisors Meeting. Motion passed 5-0.

Other Business:

9. Budget Workshop Dates, September 17, 18, & 19, 2018 at 6:00 p.m. –
10. Columbia County Township Officials Assoc. Convention, Oct. 10, 6PM @ Vo-Tech –
11. Halloween Trick or Treating: Wednesday, October 31, 6-9 p.m.

Scott Traugh will be having surgery in December and asked the board to approve his FMLA leave. On a Carr/Morrow motion, FMLA approval is given. Motion passed 5-0.

Ms. Matthews stated that Suez Water applied for applications for road cuts. They are working on seven stream crossings. She has copies of the plans if anyone is interested.

Approve Bills as Posted – On a Klinger/Carr motion, bills as presented were approved. Motion passed 5-0.

Adjournment of Meeting – Meeting adjourned at 8:47 pm.

Respectfully submitted,

Larina S. Kramer

Township Secretary