

Supervisors' Meeting

May 8, 2018



Call to Order – Meeting was called to order at 7:00 p.m. by Chairman Morrow. Supervisor Morrow announced there was an executive session prior to this meeting regarding personnel matters. In attendance were Supervisors Hunsinger, Klinger, Carr and Howell.

Approve April minutes – On a Howell/Klinger motion, minutes as presented were approved. Motion passed 4-0 with Supervisor Hunsinger abstaining due to his absence at the April meeting.

Solicitor's Report – Solicitor Lewis met with the attorney for Sunland Preserve. The township must provide the Larson engineering invoices to Sunland. This needs to be done via certified mail so we have the date that it was sent. After further discussion a Morrow/Hunsinger motion was made to authorize our solicitor to reach out to Larson and resolve the billing issue. Motion passed 5-0.

Police Report – Reported by Chief Michael VanDine. See attached.

Zoning Officer's Report – Reported by Ms. Matthews. See attached.

Planning Commission Report – Reported by Ms. Matthews. See attached.

Park Committee Report – Reported by Dennis Garrison. See attached. The committee would like to organize a meet and greet and asked that some people from the fire company, police department and supervisors would be available to attend. The dates they are looking at are 7/14, 7/21 or 8/4 and the time would be from one to five pm. Once a date is chosen, the supervisors will be contacted.

Sewage Officer's Report – Not present.

Roadmaster's Report – See attached.

Emergency Management Coordinator's Report – Nothing to report.

Manager's Report – Reported by Ms. Bella. See attached. She also stated that the township will be paying back the tax anticipation note. Police Association sent notice to enter into contract agreement. Supervisors Hunsinger, Carr and Howell will be on the police committee. Ms. Matthews is working on the census. Creative Benefits is reviewing plans for renewal for health insurance. The non-Drinker Street paperwork has been submitted. The township is still waiting for paperwork for the Drinker Street properties. Ms. Bella called Tom Hughes from PEMA and Representative Millard for guidance. The codification books have been sent and will be put on our webpage. We received a notice from the County that PEMA is presenting a certificate of appreciation for outstanding support of administration effort of the 2011 buy-out. Officer Traugh volunteered to go and represent the township. It is scheduled for June 7th. There will be a tour of the water plant tomorrow at 2:00. Ms. Matthews, Supervisor Klinger and Kenneth Wenner from the fire department are slated to attend.

Citizens' Comments:

Julie Klinger, Maggies Spring Lane: She was told by the federal, state and post office her street does not exist. She needs an official address. After further discussion she was told the township will check with the 911 coordinator for the address center and have it checked out.

Melanie Mills, Lover Drive: Ms. Mills is here to represent Lover Drive. She was here last year with the same complaint and Supervisor Klinger was supposed to put something on the road in front of her neighbor's house. At

that time, Supervisor Carr drove up the back side of Lovers Drive and said that something needs to be done. Ms. Mills would like the twelve houses taken care of. Nancy Corbin from Dirt and Gravel met with Supervisor Klinger last week to talk about projects. Ms. Mills spoke with someone at the Municipal office regarding oil and chipping. Supervisor Klinger said that oil and chipping would only last for a year. Supervisor Carr said there is not enough crown to get the water in the ditches. Either more stone or scrape the middle and dump the stuff. After further discussion regarding fixes that are available, Supervisor Morrow asked Klinger to commit to have something done by end of May and he said he would.

Greg Moore, Fernville: Compliment the supervisors on giving the trees to the Fernville Park.

Old Business

1. **Discussion of Deferred Retirement Option Program** – Mrs. Bella had a lengthy discussion with a person from the auditor general's office giving her much more information about the program. She feels more confident about the program. Mrs. Bella would have to get together with the PMRS attorneys and it is a process. After further discussion, Supervisor Howell made a motion to study if for a few months and discuss during the police contract negotiations. Motion died due to no second. Supervisor Carr said it should not be tied to the police because the non-uniform also has pension benefits. On a Morrow/Klinger motion, Mrs. Bella is authorized to proceed with gathering the information and the necessary documents and have them available if needed. Motion passed 5-0.

New Business

2. **Consideration of the Preliminary/Final Deitterick Lot Incorporation Subdivision Plan** - This has gone through the planning commission and now is presented to the supervisor for approval. On a Morrow/Carr motion, preliminary/final plan is approved. Motion passed 5-0.
3. **Consideration of the Preliminary/Final Subdivision/Add-On Plan for Jay & Lenore Fritz** – Add on tract of land off Red Mill Road. On a Carr/Hunsinger motion, plan approved pending signature and notarization. Motion passed 5-0.
4. **SWAT Discussion** – Need to provide current driver list, current SOP for driving vehicles, and the township/solicitor approval for some of the plans for the vehicle. etc. to our insurance agency. On a Morrow/Klinger motion, we will continue with our current agreement and our solicitor will handle it. Motion passed 5-0.
5. **Consideration of Geisinger's Sign Proposal** – Request from Geisinger to name their drive into their parking lot. This is not something we usually do. Ms. Matthews received input from 911 addressing asking it not to be called boulevard. The gentleman from the sign company wants to put the sign in the divider between the entrance and exit. After further discussion with our solicitor, it was decided that it just needs to meet the sign ordinance if they have no intention of changing the street address. The sign would label the parking lot, not the street.
6. **Consideration of bids for Asphalt and Micro-Surfacing** – Bids were opened at 2:10. Two bids came in for blacktop material, and HRI was the low bidder. On a Klinger/Carr motion, HRI bid is accepted. Motion passed 5-0. One bid came in for micro-paving for Mitchel Drive in from Asphalt Paving in the amount of \$26,356.40. On a Klinger/Hunsinger motion, bid is accepted. Motion passed 5-0.
7. **Discussion on Medicare Healthcare Options** – Ms. Bella would like to invite Ryan Ruckle of Medicare Advisors to meet with the supervisors and any interested employees to provide information on health care options. Supervisor Morrow asked Mrs. Bella to set up a workshop meeting prior to the June meeting.
8. **Discussion on Joint Municipal Agreement for Law Enforcement Services with Millville Borough** – Millville Borough has requested the Hemlock Township Police to provide police coverage 24 hours a day, 7 days a week. We will have a 32-hour dedicated provider, one hundred percent fines, provide speed patrol, attend

monthly meetings and provide a report. Additional manpower would be to have either 2 part-time officers or one full-time officer. Chief VanDine would like to go for the contract and research possible applicants and have candidates available for interview. The proposal would have language like Madison. The date of the contract would be June 20th, 2018 with a three-year term. On a Hunsinger/Morrow motion, authorization is given to approve contract where we would offer a 32 hour dedicate provider, one hundred percent of the fines will come back to Hemlock Township, the cost would be \$70,412.95 and our contract would be comparable to Madison, with the condition on Millville Borough's acceptance and authorize advertising. If they approve our proposal, the township manager has the authority to go ahead and advertise the ordinance to be passed at the June meeting. Motion passed 3-2, with Supervisors Carr and Howell against. Millville borough would like this to pass at their June meeting.

Other Business

Supervisor Howell wants to discuss rules for the brine application. He asked why there is a 100-foot rule for homes that have dust control problems. Supervisor Klinger stated that he decided on the 100-foot cut-off. Supervisor Klinger said the road crew will be shooting all the roads in the township with brine. There was further discussion regarding when the brine will be applied. Klinger opposes selling the brine to citizens.

Approve Bills as Posted – On a Carr/Klinger motion, bills are approved. Motion passed 5-0.

Adjournment of Meeting – Meeting adjourned at 9:10.

Respectfully submitted,

Larina S. Kramer

Township Secretary