



Hemlock Township Supervisors

Re-Organizational Meeting

January 2, 2018

Call re-organizational meeting to Order – Meeting was called to order at 7:00 p.m. by Chairman Mark Morrow. In attendance were Supervisors Hunsinger, Klinger, Carr, and Howell.

Supervisor Morrow announced that David Bardo is removed from the board and Randy Howell was elected and will start this evening.

Name Primary and Alternate Reps to Columbia County Sanitary Administrative Committee:

A Hunsinger/Klinger motion was made to retain Mark Morrow as primary rep and Dan Carr as secondary rep. Motion passed 5-0.

Reappointments of Planning Commission Members (4-year term): A Howell/Carr motion was made to reappoint David Bardo, Jay Fritz and Karen Baker to the Planning Commission. Motion passed 5-0.

Appointments of Zoning Hearing Board Members (3-year term): A Carr/Klinger motion was made to reappoint Ken Wenner, Jr. and appoint Michael Romansik as the alternate. Motion passed 5-0.

Discussion of Township Engineer: Mrs. Bella has proposals from Larson Design and McTish-Kunkle and Associates where Andy Kiester is employed. We have had problems with the billing from Larson Design and have not had the same engineer assigned to us. A Klinger/Morrow motion was made to use McTish-Kunkle as our primary engineer and Larson Design as the alternate. Larson Design will continue to work on the Sunland Preserve project. Motion passed 5-0.

Appoint township personnel (see township organization sheet for 2018): A Morrow/Klinger motion was made to appoint township personnel as shown on the 2018 organizational sheet apart from the zoning hearing board attorney. Motion passed 5-0.

Approve all fee schedules for 2018: A Carr/Klinger motion was made to approve **Resolution 01-02-2018D**, the full calendar year 2018 fee schedules for our Primary and Alternate Engineering firms. Motion passed 5-0. A Morrow/Hunsinger motion was made to approve the fee schedule for the Sewage Enforcement Officer. The fees are the same as they were in 2017. Motion passed 5-0. A Morrow/Carr motion was made to accept the Building code inspection fees which are the same as 2017. Motion passed 5-0. A Hunsinger/Morrow motion was made to accept the Solicitor's fees which are the same as 2017. Motion passed 5-0. A Morrow/Hunsinger motion

was made to approve **Resolution 01-02-2018C**, establishing a fee of \$150.00 per hour for the collection of municipal debts. Motion passed 5-0.

Approve Pay Schedules for 2018 – Township Secretary received a \$1.00 per hour raise. A Morrow/Hunsinger motion was made to approve the 2018 pay schedule, apart from the working supervisor rate and the roadmaster’s rate. Motion passed 5-0. The auditors approve a pay rate for the working supervisor and roadmaster.

At 7:30 pm, a Klinger/Carr motion was made to adjourn the reorganizational meeting. Motion passed 5-0.

Respectfully submitted,

Larina S. Kramer
Township Secretary