

Supervisors' Meeting

August 8, 2017



Call to Order – Meeting was called to order at 7:00 pm by Chairman Morrow. In attendance were Supervisors Bardo, Carr, and Klinger. Supervisor Hunsinger was absent. Supervisor Morrow announced that there was an executive session regarding personnel prior to the meeting.

After the Pledge of Allegiance, the board serenaded Mrs. Bella with a resounding rendition of the Happy Birthday song.

Approve July minutes – On a Klinger/Carr motion, July minutes as presented were approved. Motion passed 3-0 with Supervisor Bardo abstaining because he was not at the July meeting.

Solicitor's Report – Solicitor Lewis stated that the developer's agreement for Panera Bread should be finished tomorrow.

Police Report – Reported by Chief VanDine. See attached.

Zoning Officer's Report – Reported by Melissa Matthews. See attached.

Planning Commission Report – No meeting held. Ms. Matthews received a complaint about barking dogs inside a house. The person who complained lives about three houses down. After further discussion, Ms. Matthews was advised to have the person complaining record the barking and keep a log with dates and time.

Park Committee Report – No meeting held.

Sewage Officer's Report – Not present.

Roadmaster's Report – Agenda item.

Emergency Management Coordinator's Report – None.

Manager's Report – Reported by Michelle Bella. See attached. Sunland Preserve is still working through with Larson about the invoices. Mr. Reedy was complaining about the bill so Mrs. Bella asked him to put his issues in writing. Nothing has been received so far.

The census for addressing was just received so Mrs. Bella and Ms. Matthews will be working on it.

Citizens' Comments: None.

Old Business

1. Flood Buyout Update – All properties on the first application on Drinker Street have received their appraisals. The second set of appraisals will be sent to us at the end of September. Mrs. Bella is working with a PEMA representative on the budgeting. Ms. Matthews is holding the student housing permits until we see if the owners will accept the buyout.
2. Ordinance Amendment Update – After the July meeting Mrs. Bella contacted Atty. David Trathen and asked if he would help us with this process. He has some procedural questions and will be going on vacation. Due to time limitations, this will be done in September or October, not August as previously discussed. She contacted Atty. Luschas and was given dates when he is available.

New Business

3. MS4 Presentation by Larson Design Group – Corey Johnson from Larson Design gave a detailed presentation of the Pollution Reduction Plan, a requirement of MS4. After further discussion, Mr. Johnson was asked to present us with the cost of each project so we can get it into our budget numbers.

4. Consideration to Hire Part-Time (32 hours/week Police Officer- Two candidates were interviewed for the part time police position. On a Bardo/Carr motion, the position will be offered to Jessica Shoup, candidate number one. If she declines, offer the position to Michael Mostowy, candidate number two. Motion passed 4-0.
5. Consideration of Bids for Blacktop – Only one bid was received. It was from HRI. On a Klinger/Carr motion, bid is awarded to HRI. Motion passed 4-0.
6. Consideration of Letter of Credit Reduction for Harbor Freight – A request was made from Harbor Freight to reduce their letter of credit. Larson Design recommended that we do not reduce their letter of credit. On a Bardo/Morrow motion, letter of Credit will not be reduced. Motion passed 4-0.
7. PSATS Training Opportunity in QuickBooks for Secretary and Manager – There will be a QuickBooks training focusing on payroll and tax information. It is \$35.00 per attendee and will held on September 15 in Lackawanna County. On a Carr/Bardo motion, permission is given for Mrs. Bella and Mrs. Kramer to attend. Motion passed 4-0.

Other Business

8. Budget Workshop dates, week of September 18, 2017 – Workshops will be held on the 18, 19, and 20th of September at 6:30 pm. Mrs. Bella will advertise.

Approve Bills as Posted – Supervisor Carr had a question on the Independence Ford bill. Supervisor Klinger stated that this is for the back-up cameras for two trucks. On a Carr/Klinger motion, bills are approved as posted. Motion passed 4-0.

Adjournment of Meeting – Meeting adjourned at 7:52.

Respectfully submitted,

Larina S. Kramer

Township Secretary