



Supervisors' Meeting

November 8, 2016

Call to Order – Meeting was called to order at 7:00 pm by Chairman Morrow. In attendance were Supervisors Hunsinger, Bardo, Klinger and Carr. Supervisor Morrow announced that an executive session was held prior to the meeting regarding personnel matters.

Approve October minutes – On a Carr/Klinger motion, minutes as presented are approved. Motion passed 5-0.

Solicitor's Report – Agenda items.

Police Report – Reported by Chief VanDine. See attached.

Zoning Officer's Report – Reported by Ms. Matthews. See attached.

Planning Commission Report – No meeting was held. Ms. Matthews stated that the Harbor Freight plans were delivered today. She asked if two supervisors could sign the plans and when it is approved have Supervisor Klinger sign since he is most readily available.

Park Committee Report – Not present

Sewage Officer's Report – Not present.

Roadmaster's Report – Supervisor Klinger reported that they completed installation of the brine maker, completed the Snyder Drive project, Orchard Drive and Whitenight Drive. A complaint was received regarding Maggie Springs Lane. Crew went and fixed two poles and a sign. He met with Penndot and they will take care of the potholes. Berm work was started and spreaders were installed on the truck in preparation for bad weather.

Emergency Management Coordinator's Report – No report.

Manager's Report – Reported by Ms. Bella. See attached. Informed supervisors that she spoke with Brandon Ortman from First Columbia regarding a tax anticipation note for 2017. She will have the paperwork ready for the next meeting.

Citizens' Comments:

Jay Leighow, 80 Frosty Valley Road: Has an issue with his neighbor violating the setback rules. Mr. Leighow notified the township regarding the violation. He was told that the township could not do anything and told it was a civil matter. He feels his neighbor should apply for a variance. Solicitor Lewis asked if we processed a permit and was told yes by Ms. Matthews. She explained that she went by the information given on the permit and it is not the job of the township to go out and measure. After further discussion, Supervisor Morrow asked Solicitor Lewis to research and see what needs to be done. Supervisor Morrow will get back to Mr. Leighow with information from Atty. Lewis.

Old Business

1. Discussion of proposed Tree Ordinance – Mrs. Bella stated that Atty. Mahalik gave her information regarding the tree ordinance. We have liability insurance that would protect the township. We could not exempt agricultural land. The township can send a resident a letter as a courtesy and then the township will take care of it. The policy question is if we should charge the landowner when we remove the tree. So, do we have a duty if it is not in the township right-of-way? If the trees are on private property, we need the ordinance so we can go on private property. On a Klinger/Carr motion, this discussion is tabled for now. Motion passed 4-1 with Supervisor Hunsinger voting against it.
2. Update on GHP Facility Charges – Ms. Bella does not have an update. Creative Benefits is still waiting for Geisinger to get back to them regarding the facility charges.

Regarding the water mitigation authority, Supervisor Carr contacted Eric Stahley for information and was sent a copy of an ordinance that may be adopted. He was concerned that the townships would be responsible to pay for the water mitigation authority. This is not the case.

New Business

3. Maggie Springs Lane concerns – Supervisor Klinger received a complaint from Julie Klinger and went down to check out the problem with the sign posts. He also addressed the pot holes. He then contacted PennDot who stated they will mill that area to get to the drains. This is in their right-of-way and they put it on their schedule. Supervisor Klinger spoke with the foreman about the dust problem. Using brine will address the dust issue. There are leaves in the ditch line which then forces water on the road. They will be getting another pipe to get water off.
4. Consideration of 2017 Budgets – Mrs. Bella stated that the budget has been advertised and now needs to be adopted. On a Carr/Morrow motion, the proposed budget for 2017 as worked out at their workshop sessions is approved. Motion carries 5-0.
5. Hazard Mitigation Grant Program – 4267 update – Meeting were held for persons interested in having their properties bought out. There are twenty-one owners for twenty-three properties that can be considered. There are two pots of money from a hazard mitigation program and a CDBG program. There are two resolutions that need to be adopted. Both would allow the township manager to act on the behalf of the township.
 - a. Resolution 11-08-2016 – Designation of Agent for CDBG-DR – On a Carr/Hunsinger motion, approval is given for Michelle Bella to be the designated agent for the township. Motion passed 5-0.
 - b. Resolution 11-08-2016A – Designation of Agent for HMGP-4267 - On a Hunsinger/Klinger motion, approval is given for Michelle Bella to be the designated agent for the township. Motion passed 5-0.
6. Consideration of Agility Agreement – Supervisor Klinger stated this is a yearly agreement with PennDot where we share work depending on the need. We do mowing for them in the spring and they use their equipment on projects for us. On a Morrow/Hunsinger motion, Resolution 11-08-2016B, designating Supervisor Klinger as the contact person is enacted. Motion passed 5-0.

7. MS4 Requirement Update – On October 19th Mrs. Bella, Ms. Matthews and Supervisor Car attended an MS4 meeting run by Eric Stahly. There are approximately 15 municipalities involved. The county needs to know if our township wants to opt in or out regarding working together. The consultant fee would be \$50,000 along with the \$55,000 cost for professional services. This total divided by 15 would be approximately \$7,000 per municipality. Andy Keister from Larson Design feels that there may be about eight municipalities that qualify for a waiver to not contribute but still participate. Even if there are less municipalities involved it still would be less expansive to work together. On a Morrow/Klinger motion, Michelle Bella is authorized to advise the county that we will opt in. Motion passed 5-0.
8. Consideration of time extension for the Land Development Plan for Harbor Freight – We received a written request to extend the time necessary. Solicitor Lewis sent a letter of credit to Harbor Freight but it was sent back with quite a few changes. They asked if they could use Wells Fargo’s language for the letter of credit and after review it was okayed by Solicitor Lewis. They then sent the developers agreement back with a lot of changes. Barry reviewed it, changed a few minor things and sent it back. Today he received a message saying that they had forwarded it to their counsel who made some other changes. Solicitor Lewis was advised by the board to send a letter back and inform them that this is the agreement we use for all our developers. They need to sign it without any more changes. On a Morrow/Hunsinger motion, a ninety-day extension was granted. Motion passed 5-0. Solicitor Lewis spoke to Geisinger regarding the traffic signal agreement for new traffic signal. Should Geisinger successfully challenge the agreement, then Harbor Freight would be responsible.
9. Consideration to Reappoint Denny Garrison to HMSC Board – On a Morrow/Hunsinger motion, Dennis Garrison is reappointed to the HMSC Board. Motion passed 5-0.
10. Consideration of Quickbooks Training - PSATS is sponsoring a Quickbooks training class for beginners and intermediate users on December 9th in Lycoming County at the cost of \$125.00 per person. On a Morrow/Hunsinger motion, Ms. Kramer is approved to attend. Motion passed 5-0.

Other Business

Bobby Britton from Williams pipe line spoke. He will update the township with any changes. Williams Pipeline will use the township’s road bonding agreement. The end of December is the new FERC deadline approval. DEP certificate deadline is March.

As to the intersection of Mall Boulevard and Frosty Valley Road, Ms. Bella sent a letter regarding the concern about passing on the right. The response from PENNDOT stated we could possibly be added to the list of improvements to have a left turn lane being added. If the township agrees they should contact CEDA-COG, who is our Transportation Improvement Plan partner. On a Morrow/Klinger motion, Ms. Bella is advised to apply to CEDA-COG to get on the list. Motion passed 5-0.

On 42 Frosty Valley, there is a concern about the water coming down the driveway and turning to a sheet of ice. Supervisor Klinger with contact PennDot.

Approve Bills as Posted – Several new bills were submitted for review. On a Bardo/Hunsinger motion, bills as presented were approved. Motion passed 5-0.

Adjournment of Meeting – Meeting adjourned at 8:30 pm.

Respectfully submitted,

Larina S. Kramer
Township Secretary