



Supervisors' Meeting

October 11, 2016

Call to Order – Meeting was called to order at 7:00 pm by Chairman Morrow. In attendance were Supervisors Hunsinger, Bardo, Klinger and Carr.

Approve September minutes – On a Carr/Hunsinger motion, minutes as presented are approved. Motion passed 5-0.

Solicitor's Report – Under old business.

Police Report – Reported by Chief VanDine. See attached.

Zoning Officer's Report – Reported by Ms. Matthews. See attached.

Planning Commission Report – Reported by Ms. Matthews. See attached. Booth & Sons are resubmitting new plans for their property and are using an engineer from Martin and Martin. The engineer hopes to attend a planning meeting in the future. Supervisor Carr asked Ms. Matthews about the HOP for Harbor Freight. NPDS have been approved. The conservation district questions have been answered. There still are several more conditions to be met.

Park Committee Report – Reported by Dennis Garrison.

Sewage Officer's Report – Not present.

Roadmaster's Report – Supervisor Klinger stated that two meetings ago there was a phone call from Mr. Whalen regarding County Line Road maintenance. Mrs. Bella has been researching deed of dedication. Greg Dibble was called and asked to check the road out and see what maintenance West Hemlock Township needs to do. Mr. Dibble will not be available until October 17th. Supervisor Carr asked that West Hemlock Township be called and given the opportunity to be present when Penn Dot is available.

Emergency Management Coordinator's Report – No report.

Manager's Report – Reported by Ms. Bella. See attached.

Citizens' Comments: None.

Old Business

1. Discussion of siding for Township Building – At the last meeting Mrs. Bella was told to contact the insurance adjuster. She did and we received a check in the amount of \$1,100.00. The recent bid we received was for \$1,600.00. On a Morrow/Carr motion, the township will proceed repairs of the siding at the price of \$1,600.00. Motion passed 4-1 with Supervisor Klinger voting against.

New Business

2. Townhouse Sketch Plan/Possible Zoning Amendment – Cristian Foust – Ted Oman was not able to attend the meeting. The sketch has been presented to four out five of the supervisors at previous meetings. This property is in the commercial district on Rt. 42 and Schoolhouse Road. Ms. Matthews stated that the developer will apply for an amendment to the ordinance. There will be eighteen units that share nine driveways. This is just informational until a plan is provided.
3. Hazard Mitigation Grant Program #4267 – The letter of intent has been submitted to PEMA and approved. This is for acquisition/demolition – not elevation. Houses that were previously elevated are included in this acquisition. Tentative date for meeting with interested homeowners is October 26th at 2:00 pm and 6:00. Mrs. Bella asked Eric Stahley, the County Resiliency Officer to attend the meetings along with Ms. Haney. The board advised her to advertise the meeting date and times in the paper.
4. Authorize advertisement for draft of budget – On a Hunsinger/Bardo motion, permission is given to advertise the budget. Motion passed 5-0.

Other Business

5. Halloween Trick or Treating, Monday, October 31, 2016, 6-9 pm – For general information.

Harbor Freight is in the process of trying to work out letter of credit. They sent Atty. Lewis a copy of the Wells Fargo sample letter of credit and he is reviewing it. The Developer's Agreement has been sent back to them for review. The street light at Mitchell Drive and Route 44 will need to be upgraded by Harbor Freight. The board needs to decide who will be responsible for the maintenance. After further discussion, a Bardo/Hunsinger motion was made for Harbor Freight to be responsible for all upgrades and continue with the traffic signal agreement that is currently in force. Motion passed 4-1 with Supervisor Klinger voting against.

Regarding County Line Road, Atty. Lewis received a letter from Atty. Dlugie regarding the vacation of the road. He was informed that we do not have any plans on vacating County Line Road.

Solicitor Lewis discussed the tree ordinance. After further discussion, it was suggested that Mrs. Bella schedule a workshop for this ordinance. Supervisor Hunsinger will let her know his schedule. On a Bardo/Morrow motion, this will be tabled until the next meeting for review. Motion passed 5-0.

Supervisor Carr stated that there will be a Water Mitigation Authority meeting by the county on Thursday, October 13th. He will attend.

Supervisor Carr formerly requested a monthly report from Supervisor Klinger. He had received several calls regarding work being done on Snyder Drive and was not able to answer any questions because he was not aware of this project. Supervisor Bardo stated the same thing. Supervisor Klinger said that the township received a county grant because of all the springs in that road. After further discussion, it was decided that a monthly report of road work that has been done and that is being scheduled will be provided.

Mrs. Bella stated that we are having an issue with Geisinger insurance. Several employees received bills for "facility fees". These fees were not mentioned in our policy. Creative Benefits was contacted to get information about this and was told that these fees are part of the policy. The township will absorb the cost for these fees. On a Carr/Morrow motion, the township will add employee medical facility fees to be reimbursed through Creative Benefits. Motion passed 5-0.

Approve Bills as Posted – On a Bardo/Hunsinger motion, bills as presented were approved. Motion passed 5-0.

Adjournment of Meeting – Meeting adjourned at 8:23 pm.

Respectfully submitted,

Larina S. Kramer
Township Secretary