



## Supervisors' Meeting

September 13, 2016

Call to Order – Meeting was called to order at 7:00 pm by Chairman Morrow. In attendance were Supervisors Hunsinger, Bardo, Klinger and Carr.

Approve August minutes – After corrections to the minutes were pointed out to the Supervisors, a Klinger/Carr motion was made to approve the minutes as amended. Motion passed 5-0.

Solicitor's Report – Under old business.

Police Report – Reported by Chief VanDine. See attached.

Zoning Officer's Report – Reported by Ms. Matthews. See attached.

Planning Commission Report – No meeting was held. Ms. Matthews stated that Sunland Preserve had moved the porta-potty as requested.

Park Committee Report – Reported by Dennis Garrison. There will be a 5K run on October 8<sup>th</sup> at the park. Chief VanDine stated that the police will monitor traffic.

Sewage Officer's Report – Not present.

Roadmaster's Report – None.

Emergency Management Coordinator's Report – Not present.

Manager's Report – Reported by Ms. Bella. See attached. Ms. Bella, Ms. Matthews, Supervisor Klinger and Chief Van Dine met with some representatives from the pipe line. They are looking at a proposed new location. A revised permit was received to use 2.88 million gallons of water from the 80 overpass over Creek Road which is a different location than previously stated. They sent Ms. Bella proposed wording they would like to be included in our road bonding documents. This was passed on to Barry. She also informed the board that four new properties applied for a tax assessment appeal. Regarding Jacoby Road, fees and back taxes were waived.

### Citizens' Comments:

**Denny Stahl, 203 Wagner Drive:** Intersection of 42 and Frosty Valley Road. People are passing on the right and when the opposing traffic wants to turn left there is the danger of hitting a car that is passing on the right. He was advised to address this with PennDot. There has to be a certain number of accidents in order for a traffic study to be done. Ms. Bella stated she would get Mr. Stahl the address for PennDot. Supervisor Morrow asked Ms. Bella to also send a letter to PennDot.

## Old Business

1. 2009 Crown Victoria – The high bid on Municibid for the 2009 police car was \$4,601.00. Ms. Bella spoke with the bidder and he will come down on Monday to pay for and pick up the car.
2. Discussion of siding for Township Building – The bids that we received for the siding were over the \$1,500 cap that was set. No work has been done. Supervisor Bardo said that the contractor said the damage was from hail. Mrs. Bella said there is a deductible of \$500.00 on our insurance. She was told that this would not affect our insurance. She will contact the insurance adjuster.
3. County Line Road – Ms. Bella spoke to the Recorder of Deeds at the court house. The deed for County Line Road was not there. There is a general road docket that she can look at but it is hand written. Solicitor Lewis discussed the process and cost if the road was closed. If everyone did an easement, like a driveway agreement, this would be the easy issue. If the road is vacated and there is no way in the residents can sue the township. Mr. Whalen who lives on County Line Road has complained about the road. Supervisor Klinger feels that this is the responsibility of West Hemlock Township because we turn our liquid fuels money for that road over to them. On a Morrow/Hunsinger motion, discussion was tabled.

Solicitor Lewis discussed the road bonding document provided by Williams Pipeline. The document is pretty straight forward. What you can charge is based on the state rate which is established by statute. Two choices on how the bill will be paid. Video of the roads should be taken prior to their use. We would have to set amount on bond. If we do the work, we will let them know when 75% of bond is used and then they would need to replenish. If they do the work, they will pay our engineer. Ms. Matthews asked if the pipeline company would do a title search and was told yes.

With regards to the tree ordinance, Solicitor Lewis suggested making some amendments to the sample ordinance we provided him. There was a discussion concerning the questions that were raised at the last meeting. Supervisor Carr does not feel that we should put the cost on the property owner. On a Hunsinger/Klinger motion, permission was given to Solicitor Lewis to get a draft together. Motion passed 3-2 with Supervisors Carr and Bardo against. Mr. Lewis will forward a draft to the supervisors prior to next month's meeting so they can review it.

## New Business

4. Charlie Brown's tax appeal – Charlie Brown's filed a tax appeal. They inadvertently sent a notice to the town of Bloomsburg instead of our township. Now they filed an amended appeal. Solicitor Lewis stated we have the ability to file an objection, not to the appeal itself, but because we did not get notified. On a Hunsinger/Bardo motion, permission was granted to file an appeal. Motion passed 5-0.

Mr. Lewis stated that Harbor Freight has not sent back the signed developers agreement. We have a traffic light agreement on that intersection with JDK. An additional arm and light will go on the pole. In our developer's agreement we do not have anything stating that the light was going to be changed. Ms. Matthews attended the highway occupancy meeting. Mr. Lewis said that he needs to be notified of these meetings. Harbor Freight did get approved for a permit application to use one access drive while they are waiting for the PennDot highway occupancy permit. After further discussion, Supervisor Hunsinger made a motion to add wording to the developer's agreement regarding the requirements of the sewer co-op. Motion was dropped because there was no second. A Hunsinger/Bardo motion was made to allow Harbor Freight to proceed without the HOP approval, provided they meet all other conditions that were stated in previous meetings. Motion passed 5-0.

5. Discussion of Fire Company insurance proposal – The fire company received an insurance proposal to get better and more adequate coverage for the fire company's vehicles. This proposal is several hundred dollars less than the township is paying now. This offers full coverage on equipment and covers on personal vehicles if an accident or death occurs. On a Hunsinger/Morrow motion, approval is given for new coverage effective October 1, 2016. Motion passed.
6. Hazard Mitigation Grand Program, Round 2
  - a. Letter of Intent/Pre-Application – Eric Stahley sent information to Mrs. Bella regarding another round of buyouts for homes in the 2011 flood. The coverage is 75% by FEMA and 25% by PEMA. There is a letter of intent pre-application that needs to be submitted by October 10<sup>th</sup>. On a Morrow/Hunsinger motion, the township will proceed with the pre-application. Motion passed 5-0.
7. Pension Minimum Municipal Obligation (MMO) presentation – Mrs. Bella is required to calculate for the uniformed and non-uniformed pension minimum municipal obligation and present it to the board.
8. Application for Traffic Signal Approval, Buckhorn Rd. & Mitchell Dr. – Ms. Bella received an application for traffic signal approval for Buckhorn Rd. and Mitchell Drive. Chief VanDine questioned who is representing the township regarding traffic signals and upgrades. Ms. Bella will provide Tra Electric with the plans that were presented to us. At the PennDot meeting, it was requested that Mitchell Drive be closed for up to six weeks for the installation of the new traffic signal. On a Hunsinger/Morrow motion, Mitchell Road will be closed for up to six weeks. Motion passed 5-0.
9. Budget Workshop dates, September 19, 20 & 21, 2016 (Monday, Tuesday and Wednesday), 6 p.m.
10. Halloween Trick or Treating – October 31, 2016 from 6:00 to 9:00 pm.

### **Other Business**

Ms. Matthews stated that there is a Hazard Mitigation meeting next Tuesday at 6:00 at Sawmill Road. She is not available to attend and asked if anyone would be interested in going. That date is one of the nights for the budget workshop. Mark Morrow will be reminded next week to see if he is available.

Mrs. Bella stated that she received permits for all the traffic signals. She and Supervisor Klinger reviewed them and did not see any changes. She then called PennDot and asked what the changes were. They informed her that they did not have any previous signed permits. The permits need to be signed by a representative of the township. On a Morrow/Carr motion authorization is given to Mrs. Bella to sign as representative of the township. Supervisor Bardo felt that the roadmaster should sign the permits. On an amended Morrow/Carr motion, Supervisor Klinger is also required to sign. Motion passed 5-0.

**Approve Bills as Posted** – On a Klinger/Hunsinger motion, bills as presented were approved. Motion passed 5-0.

**Adjournment of Meeting** – Meeting adjourned at 8:49 pm.

Respectfully submitted,

Larina S. Kramer  
Township Secretary