

Supervisors' Meeting

February 8, 2016



Call to Order – Meeting was called to order at 7:00 pm by Vice-Chairman Hunsinger. In attendance were Supervisors Bardo, Klinger and Carr. Supervisor Morrow was absent. Supervisor Hunsinger stated that an executive session was held prior to the meeting regarding personnel issues.

Approve January minutes – On a Carr/Klinger motion, January minutes are approve. Motion passed 4-0.

Solicitor's Report- None.

Police Report – Reported by Chief VanDine. See attached.

Zoning Officer's Report – Reported by Ms. Matthews. See attached. Ms. Matthews asked if she could purchase a book on the subject of sign ordinances in the amount of \$ 37.73. On a Bardo/Carr motions, permission to purchase book is given. Motion passed 4-0.

Planning Commission Report – Reported by Ms. Matthews. See attached.

Park Committee Report – Reported by Dennis Garrison. See attached.

Sewage Officer's Report – Not present.

Roadmaster's Report – Requested authorization to prepare bids for equipment and stone hauling. On a Klinger/Bardo motion, approval is given. Motion passed 4-0.

Emergency Management Coordinator's Report – None.

Manager's Report – Reported by Ms. Bella. See attached.

Citizens' Comments:

Reverend Moore, Fernville – He asked if the bus shelter could be move to Hemlock Street. There is an open lot at that location. He was told that the township is not allowed to put anything on the properties that we took over from the flood.

Dennis Reedy, Integrity Land Builders – Questions regarding the developers agreement and how to discuss changes he would like to make. He was advised to send the agreement to Attorney Lewis for review.

Bart Haugh, 79 Frosty Valley Road – Problem with neighbors, their dogs and the chicken poop that they put into the run which washes into the creek. He was directed to call the police department regarding their dogs.

Dennis Garrison, Spring Garden Avenue - He is concerned about the house that has been raised but not worked on for several years. The hanging posts cause dangerous conditions. Supervisor Bardo stated the Ms. Matthews will send a letter.

Old Business

1. MS4 update – Ms. Bella and Ms. Matthews met with Eric Stahley to speak about the work involved with MS4. This involves the discharge of water. The county was approached and the commissioners have agreed to hold a meeting on February 29 at Sawmill Road. Ms. Matthews, Andy Keister and Ms. Bella will attend this meeting. Mapping will be a big part of this work.
2. Sandy Insignia of Stellar Institute presentation – Ms. Insignia spoke to the board about a Regional Charter School for Columbia/Montour that is in the preliminary stage. This school and the curriculum will be designed for students from ninth through twelfth grade who want an alternative to traditional school with emphasis on developing career ideas. They are considering using the old Sears store at the Columbia Mall. After speaking to the mall's owner, she was informed that the commercial zoning may be an issue. Ms. Matthews added some information about other places that have schools in the mall.
3. Consideration of the Preliminary/Final Subdivision/Incorporation Plan for J, M, & M Bond – The plans are all signed and notarized and the county comments have all been met. They are moving the bus barn off of the son's property and putting it on their mom's property. On a Hunsinger/Carr motion, subdivision is approved. Motion passed 4-0.
4. Planning Commission resignation and appointment – David Leschock resigned from the planning commission. Ms. Matthews suggested Karen Baker to be appointed to the planning commission. On a

Bardo/Hunsinger motion, Mr. Leschock's resignation is accepted. Motion passed 4-0. On a Hunsinger/Bardo motion, Ms. Beck is appointed to the planning commission. Motion passed 4-0.

5. 2016 Pay Schedule (Revised) – Ms. Bella stated that Garey Bittenbender did not receive a rate increase when the pay schedule was done and approved in January. On a Hunsinger/Bardo motion, rate increase is approved. Motion passed 4-0.
6. Williams Pipeline water withdrawal from Little Fishing creek – Ms. Matthews received a letter from Williams Pipeline indicating their intent to withdraw 2.88 million gallons of water per day for testing. Road bonding was discussed. The letter didn't specify when or how many trucks will be used. More information is needed from Williams.
7. Discussion on Township manager position – Ms. Bella informed the board that Ms. Haney's time off is coming to an end. Ms. Haney would like to continue with the township but on a part time basis. On a Bardo/Carr motion, Ms. Bella will become the township manager with a pay rate of \$20.00 per hour and Ms. Haney will be the assistant secretary with a pay rate of \$18.00 per hour. This will start at the beginning of the next pay period. Motion passed 4-0.
8. Consideration of Police Officer's Association bill – Chief VanDine contacted the police association's lawyer and asked if a part-time officer can fill a part-time clerk position when not working as an officer and was told no. He is requesting that the township pay all or some of the bill received. After further discussion, a Klinger/Carr motion was made that the township not pay for the bill in the amount of \$112.50. Motion passed 4-0.
9. Consideration of notary training for acting township manager – Supervisor Bardo stated that notary training will be a benefit for the township. On a Bardo/Hunsinger motion, permission is given for Ms. Bella to attend training to become a notary. Motion passed 4-0.
10. Jacoby Drive Appraisal – Ms. Bella received the appraisal in the amount of \$800.00. Since we vacated part of Jacoby Drive, a cul-de-sac needs to be put in so the bottom property would not be landlocked. We could not put a cul-de-sac in at that time because Mr. Skopic brought a lawsuit against the township. Now that this has been dropped, we can continue to plan the cul-de-sac. We need to show Mr. Skopic the appraisal we received and if he does not approve we will have to do eminent domain. They will move forward with speaking with Mr. and Mrs. Skopic in a few weeks.
11. Consideration of SEDA-COG proposal for website design – Ms. Bella said the cost quoted for a new website design will be \$520.00. On a Carr/Klinger motion, approval is given to have Ceda-Cog work on our website and get it up to date. Motion passed 4-0.
12. Consideration of replacement laptop computer for police department - Harold Morris attended a training class and was told that the software he is using will not support the program he needs. A computer in their other police vehicle is not working so they would like to use Harold's old computer in other car and purchase a new computer for Harold in the amount of \$630.00. On a Bardo/Carr motion, purchase of new computer approved. Motion passed 4-0.

Michael DeMarco: Stated that between the Perry Avenue Bridge and the discharge point of the Hemlock Creek into the Fishing Creek are several very large trees. This is a problem for the pumping station. Was told to call DEP and see what they can do.

Other Business

13. Keystone Publishing – Ms. Bella received an email that Kenneth Rotz from Keystone Publishing has passed away. They will be closing their doors in March. We will be checking out several other companies that contacted us.
14. Reminder: 2016 PSATS conference, April 17-20 – Attending the conference will be Supervisors Hunsinger and Carr along with Ms. Bella and Ms. Matthews.

Approve Bills as Posted

On a Carr/Klinger motion, bills as presented were approved. Motion passed 4-0.

Meeting adjourned 8:19 pm.

Respectfully submitted,

Larina S. Kramer
Township Secretary