

# Supervisors' Meeting

May 9, 2023



Call to Order – Meeting was called to order at 9:02 am by Chairman Mark Morrow. In attendance were Supervisors Carr, Howell, Klinger and Hunsinger. The meeting was held at the township office.

A Public Hearing was held at 8:30am prior to the meeting.

Approve April minutes – On a Carr/Howell motion minutes as presented were approved. Motion passed 5-0.

Solicitor – No report.

Police – Reported by Sergeant Traugh. See attached. Chairman Mark Morrow asked Sergeant Traugh if the license plate scanner was being used. Scott Traugh assured him that it is being utilized.

Zoning Officer – Reported by Jeff Sutton. See attached.

Planning Commission – No report.

Park Committee – Not present.

SEO – Not present.

Roadmaster – Reported by Shawn Donbach. Reference New Business, Drainage issue on Dutch Hill Road. See attached.

Emergency Management – Scott Traugh reported that there were minor flooding issues that occurred on Creek Road, Drinker Street and Red Mill Road from the last rainfall. It was reported that the major issue was at Lunger Drive and Creek Road. Red Mill Road and Perry Ave has a lot of debris built up at the bridge and stated that it's PennDOT's responsibility to resolve.

Manager's Report – Reported by Jeff Sutton. See attached.

Mr. Sutton presented the financial report.

## **Citizen's Comments:**

## **Old Business:**

1. **Columbia County Christian School** – The school sent a letter to the Township requesting the release of their \$5,000.00 deposit placed when they started the new construction and their letter of credit. Andy Keister was asked to do a final inspection and he recommends holding \$2,000.00 of the \$5,000.00 until the grass grows in. On a Klinger/Howell motion, it was decided to grant the Columbia County Christian School the choice to release the letter of credit or \$3,000.00 plus interest accumulated and for the Township to hold the remaining \$2,000.00 until the grass grows. Motion passed 5-0.
2. **Home Depot Tax Reduction** – Home Depot and the school's attorney came to a settlement agreement that the school will reduce their taxes and that Hemlock Township will owe Home Depot a refund of their 2023 taxes and will not request a reduction next year. On a Carr/Hunsinger motion, it was agreed to accept the Home Depot Tax reduction as negotiated by the school district and the county. Motion passed 5-0.
3. **MS4 Project Estimates** – At April's Supervisors Meeting Dan Carr had asked about estimates for some of the Townships MS4 projects and so the Township has a list provided by Andy Keister. With being at the close of the second year of a five-year term the board of supervisors wanted to move forward with a project. On a Morrow/Howell motion, it was decided to move forward with the surveying to determine the feasibility of the Dahl Road ditch grant project. Motion passed 5-0.
4. **MS4 Annual Report** – Michelle Bella stated that we have a proposal from Livic Civil to reduce costs on the annual report. On a Carr/Morrow motion, the board agreed to use Livic Civil to help prepare the MS4 annual reports. Motion passed 5-0.

## **New Business:**

5. **Ordinance 05-09-2023 Wedgetown Road Vacation** – On a Klinger/Hunsinger motion, it was agreed to pass Ordinance 05-09-2023 Wedgetown Road Vacation. Motion passed 5-0.
6. **GHP Renewal** – Geisinger Health Plan increased by 3.6% and emergency visit copays went up from \$100.00 to \$150.00 with everything else remaining the same. On a Hunsinger/Howell motion it was approved to move forward with the renewal. Motion passed 5-0.
7. **Scratch Coat Bid Award** – The township received two Scratch Coat bids and HRI came in with the lowest bid for asphalt 9.5 mm at \$75.85 per ton and the 19 mm \$67.75 per ton. On a Klinger/Morrow motion, HRI was awarded the bid. Motion passed 5-0.
8. **Traffic Signal and Guide Rail Damage/Insurance Coverage** – The Township has Insurance coverage for the Uninsured and with this coverage there will be a cost of \$1,000.00 for the Townships deductible to cover the listed uninsured. On a Hunsinger/Klinger motion, the supervisors instructed Jeff Sutton to file an insurance claim for the damaged traffic signal and the damaged guide rail. Motion passed 5-0.
9. **Drainage Issue – Dutch Hill Road** – Shawn Donbach reported on a blocked pipe at 30 Dutch Hill Road that flows to the stream off the Right of Way. Mr. Donbach will put a few cones in the ditch and will wait to see if the blockage resolves.
10. **Hack Landscaping – Extension Request** – Hack Landscaping requested a 90-day extension for the Land Development Plan. On a Hunsinger/Howell motion, plans were extended 90 days. Motion passed 5-0.
11. **Sheetz Liquor License** – In March the Township received a letter from an attorney representing Sheetz on transferring their liquor license to the Buckhorn Sheetz. When the township receives the fee, the hearing needed will be scheduled as well as attending a Zoning Hearing Board meeting to be compliant. The township will plan to schedule the hearing for June pending receiving the fee.
12. **EMS Week** – On a Morrow/Hunsinger motion, the board will recognize EMS and Police week. Motion passed 5-0.
13. **Liquid Fuels – Seal Coat/Fog Seal** - The low bid through costars for the Seal Coat and Fog Seal came in at \$92,920.64 and that does not include the cost for the stone. The township will use money from the Liquid Fuels account to cover the cost.

#### **Other Business:**

Chairman Mark Morrow had asked if there were any updates on the addition to the police station. Mr. Sutton stated that he had been working on getting numbers with the Zoning Officer, Renee Moist. An estimate of just the structure came in at about \$225,000.00. It was recommended to have Renee Moist move forward with gathering information and bring the information back to the June meeting.

**Approve Bills as Posted** – On a Klinger/Morrow motion, the bills as posted were approved. Motion passed 5-0.

**Adjournment of Meeting** – Meeting was adjourned at 10:27 am.

Respectfully submitted,

Denise Weaver  
Township Secretary