

**Hemlock Township Supervisors
Re-Organizational Meeting
January 2, 2024**



Call re-organizational meeting to Order: Meeting was called to order at 9:00 am by Chairman Mark Morrow. In attendance were Supervisors Hunsinger, Klinger, Carr, and Howell.

Nominations were opened for the position of Chair: On a Carr/Klinger motion, Mark Morrow was appointed Chairman. Motion passed 5-0.

Nominations were opened for the position of Vice-Chair: On a Hunsinger/Morrow motion, Dan Carr was appointed as Vice-Chairman. Motion passed 5-0.

Police Chief Contract Approval: On a Morrow/Carr motion, after a brief Executive Session, the police contract was approved. Motion passed 4-1.

Name Primary and Alternate Reps to Columbia County Sanitary Administrative Committee: On a Hunsinger/Howell motion, Supervisor Mark Morrow was nominated as Primary Representative and Supervisor Fred Klinger as Secondary Representative to the Columbia County Sanitary Commission. Motion passed 5-0.

HMSC – Re-appoint Reverend Moore to serve on the board as an alternate: No action required for 2024.

Appointments of Zoning Hearing Board Members (3-year term): On a Morrow/Hunsinger motion, Robert Staib, Mike Demarco, Todd Lehman as alternate and Ken Roberts as alternate, were appointed. Motion passed 5-0.

Appointments of Planning Commission Board Members (4-year term): No action required for 2024.

Appoint township personnel (see township organization sheet for 2024): On a Morrow/Klinger motion, recommendation was made to accept all personnel on the list, retaining those from last year and accepting any new people on the list. Motion passed 5-0.

Approve pay schedules for 2024: On a Howell/Carr motion, approval was given to accept pay schedules for 2024 except for working supervisors, which will be decided by the Auditors. Motion passed 5-0.

Approve all fee schedules for 2024:

Township primary and alternative engineers (Resolution 01-02-2024A): On a Klinger/Carr motion, Resolution 01-02-2024A, the list of primary and alternate engineer firms, along with their fee schedules, was recommended with Livic Civil being name our Primary firm. Motion passed 5-0.

SEO: On a Morrow/Carr motion, the Columbia County Sanitary Inspection Office, operated by James McDevitt was recommended, and the attached fee schedule. Motion passed 5-0.

Building Code Inspection Fees: On a Klinger/Hunsinger motion, Tri-County Cog was retained as our Code Inspector, as was the attached fee schedule. Motion passed 5-0.

Solicitor's Fee (Resolution 01-03-2022A): On a Morrow/Klinger motion, Resolution 01-02-2024 was passed to accept the Solicitor's fees. Motion passed 5-0.

Zoning Hearing Board Solicitor's fees: On a Carr/Klinger motion, Zoning Hearing Board Solicitor's fee schedule was recommended. Motion passed 5-0.

On a Carr/Morrow motion, the Re-Organization Meeting was adjourned at 9:25 am. Motion passed 5-0. Supervisors regular monthly meeting will commence after a short break.

Respectfully submitted,

Denise Weaver
Township Secretary