



Zoning and Codes Enforcement  
26 Firehall Road Bloomsburg, PA 17815  
570-784-6178 (Phone) 570-784-3288 (Fax)  
www.hemlocktownship.org

## Lock Box Permit Application

( Please Print )

### PROPERTY ADDRESS:

#### Permit Applicant:

Company Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
Town, State: \_\_\_\_\_  
Zip Code.: \_\_\_\_\_  
Phone No.: \_\_\_\_\_  
Email Address: \_\_\_\_\_

#### Property Owner:

Name: \_\_\_\_\_  
Phone No.: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Building Contact Name: \_\_\_\_\_  
Phone No.: \_\_\_\_\_  
Email Address: \_\_\_\_\_

#### Business Information:

Days and Hours of Operation: \_\_\_\_\_  
Type of Business: \_\_\_\_\_ Retail \_\_\_\_\_ Manufacturing \_\_\_\_\_ Food service \_\_\_\_\_ Educational  
\_\_\_\_\_ Institutional \_\_\_\_\_ Assembly \_\_\_\_\_ Other (Describe): \_\_\_\_\_  
Type of merchandise/goods sold or manufactured: \_\_\_\_\_  
\_\_\_\_\_

#### PURPOSE: (Check one)

- ☐ New Installation ( Provide plot plan with location )  
☐ Relocated Lock Box ( Provide revised plot plan with location )  
☐ Modified Lock Box Describe Modification \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Along with this application, please submit a plot plan (may be hand sketch or drawn by a professional), dimensioning all building sizes, dimension between structures and dimensions to lot lines illustrating the following:

All Buildings on the lot, and identify all structures (i.e. primary, shed, garage, etc.)  
Parking lots  
Driveways, streets, roads, alleys

#### Contact Information:

##### 1st Emergency Contact:

Name: \_\_\_\_\_  
Phone No. #1: \_\_\_\_\_  
Phone No. #2: \_\_\_\_\_  
Estimated response time: \_\_\_\_\_

##### 2nd Emergency Contact:

Name: \_\_\_\_\_  
Phone No. #1: \_\_\_\_\_  
Phone No. #2: \_\_\_\_\_  
Estimated response time: \_\_\_\_\_

#### OFFICE USE ONLY

Permit No.: \_\_\_\_\_

Date Issued: \_\_\_\_\_

Must be inspected within 10 days

Signature of Zoning Officer: \_\_\_\_\_

Inspected By: \_\_\_\_\_

Date Inspected: \_\_\_\_\_

Key Code: \_\_\_\_\_