

Supervisors' Meeting

November 14, 2023



Call to Order – Meeting was called to order at 9:00 am by Chairman Mark Morrow. Also in attendance were Supervisors Klinger, Hunsinger, Carr and Howell. The meeting was held at the township office.

An Executive session was held prior to the meeting at 8:00 am.

Approve October minutes – On a Carr/Howell motion minutes as presented were approved. Motion passed 5-0.

Solicitor – No report.

Police – Reported by Chief VanDine. See attached.

Zoning Officer – Reported by Jeff Sutton. See attached.

Planning Commission – Reported by Jeff Sutton.

Park Committee – Reported by Dennis Garrison. Mr. Garrison thanked the road crew for their help getting the park ready for winter. Reverend Moore questioned the status of the Pickle Ball Court and the lot to build it on. Mr. Sutton referred him to FEMA.

SEO – Not present.

Roadmaster – Reported by Shawn Donbach. See attached. Supervisor Hunsinger suggested to check the drains due to all the leaves.

Emergency Management – Not Present.

Manager's Report – Reported by Mr. Sutton. The MS4 project for Dahl Road that was funded by the county in the amount of \$23,205.08 has been completed.

The contracted police cost for Millville School, Millville Boro and Madison Township have been sent out.

The township has signed the agreement for the Frosty Valley Signal and the checking account with the escrow funds has been opened to pay for construction.

Mr. Sutton explained to the board and residents how much of a loss we have had with the box stores, Home Depot, Lowes, and Walmart. We have had a loss of \$40,000.00 over the past three years of which part of this loss was from a demand for a refund from Lowes rather than stretching out the refund over several years.

Mr. Sutton presented the financial report.

Citizen's Comments:

Dennis Garrison mentioned that the light at the end of Fernville bridge is not working properly. Mr. Sutton will address this issue.

Old Business:

1. **Garage Heater** – The new 175,000 BTU garage heater has been installed and is functioning as it should.
2. **Police Station** – The discussion about the police station was tabled due to the lack of information needed.

New Business:

3. **2024 Budget** – The 2024 Budget is balanced and had been presented at the October meeting. It was available in the office for review. On a Carr/Hunsinger motion, the 2024 Budget was passed as previously discussed at the budget meeting and as advertised in the Press Enterprise. Motion passed 5-0.
4. **Resolution 11-14-2023 Special Tax** – This special tax is for Township structures. On a Morrow/Hunsinger motion, it was agreed to enact Resolution 11-14-2023 Special Tax. Motion passed 5-0.
5. **Resolution 11-14-2023A General Tax Increase** – Approval is needed for Resolution 11-14-2023A for a 1.5 mil Tax Increase for general taxes. On a Morrow/Carr motion, Resolution 11-14-2023A General Tax Increase was accepted. Motion passed 5-0.
6. **Sheetz Bond Reduction** – Sheetz has requested a bond reduction. CDR has inspected the site and found that there is 43 feet of concrete curbing that is missing per the plans. CDR recommends releasing all but \$2,365.00 of the current bond amount. On a Carr/Hunsinger motion, it was agreed to proceed with the bond reduction. Motion passed 5-0.
7. **Open Police Officer Position** – Chief VanDine and Jeff Sutton interview two candidates for the open police officer position. The first was Derek Buck. He graduates from the academy and has ridden along with the officers on his own time to get familiar with the area. It was recommended to hire Mr. Buck full time effective November 18, 2023. On a Howell/Carr motion, it was decided to hire Derek Buck full time effective November 18, 2023. Motion passed 5-0.

The second candidate was Mindy Parker-Petrus who is currently a part time officer in Shanandoah. Mr. Sutton suggested hiring her part time effective November 14, 2023. On a Carr/Howell motion, Mindy Parker-Petrus will be hired part time effective November 14, 2023. Motion passed 5-0.

8. **Open Road Crew Position** – On a Morrow/Howell motion, it was decided to hire Jeremy Hort effective November 25, 2023, pending a background check. Motion passed 5-0.
9. **Dieffenbacher Non-Building Sewer Application** – A request was submitted to not do sewage planning with DEP. They are planning to sub divide from where the house is to make one lot. It has been signed off by Jim McDevitt that it has a functioning septic system on it. The planning commission has also agreed that it meets the Townships Zoning requirements. On a Hunsinger/Carr motion, the Dieffenbacher Non-Building Sewer Application was approved. Motion passed 5-0.
10. **Dieffenbacher Subdivision** – On a Howell/Carr motion, the Dieffenbacher Subdivision was approved. Motion passed 5-0.

Other Business:

There will be an open house December 12, 2023 from 4pm to 7pm in honor of Mike DeMarcos retirement.

Approve Bills as Posted – On a Hunsinger/Klinger motion, the bills as posted were approved. Motion passed 5-0.

Adjournment of Meeting – Meeting was adjourned at 9:38 am.

Respectfully submitted,

Denise Weaver
Township Secretary