

## HEMLOCK TOWNSHIP BOARD OF SUPERVISORS

# DRIVEWAY PERMIT APPLICATION



All proposed work for the installation of driveways opening onto public roads in Hemlock Township shall adhere to the requirements under Hemlock Township Ordinance, Chapter 21, Part 2 Driveways (attached). Proposed driveway location will be inspected prior to permit approval. Applicant should place one stake at the centerline of the driveway with his or her name on it to identify the location of road entry.

1. Property address for which permit is being applied (or lot # and location): \_\_\_\_\_

2. Name of Property Owner: \_\_\_\_\_ Phone number: \_\_\_\_\_

Current Address of Owner: \_\_\_\_\_

3. Name of Applicant/Representative: \_\_\_\_\_ Phone number: \_\_\_\_\_

If you are not the property owner, has owner given consent for work being performed: \_\_\_\_ yes \_\_\_\_ no

4. Description and purpose of work:

5. Approximate dates of project (work may not begin prior to approval): From: \_\_\_\_\_ To: \_\_\_\_\_

6. Attach submission of site plan (required, but may be hand-drawn), as per section 21-206 of the driveway ordinance.

7. The application fee is enclosed (application is not considered complete until the fee has been received).

Make checks payable to "Hemlock Township Supervisors".

**NOTE: Driveways, other than agricultural access driveways, shall be graded so as to assure that surface water drainage will be discharged to the owner's property. In cases where such is not feasible, sized pipes, inlets, and/or headwalls shall be installed and gutter improvements shall be made to direct surface water drainage into the road drainage system, and not onto the cartway of the intersecting road. Any and all expenses related to making a driveway conform to this ordinance shall be at the expense of the property owner. This shall include the purchase and installation of driveway pipe.**

8. Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Submit application to the attention of the Roadmaster at Hemlock Township at 26 Firehall Road, Bloomsburg PA 17815. Decisions are generally rendered within 10 business days of receipt of the completed application. Questions or concerns may be directed to Hemlock Township at (570) 784-6178.

\_\_\_ Permit Approved Permit Number \_\_\_\_\_ Date Issued \_\_\_\_\_

\_\_\_ Permit Denied, for the following reason(s) \_\_\_\_\_

Hemlock Township Official: \_\_\_\_\_ Date: \_\_\_\_\_